



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

Minutes of Shotgate Parish Council ordinary meeting held on Tuesday 10th October, at 7:30pm, held at Shotgate Baptist Church Hall, Bruce Grove

In Attendance

| Shotgate Parish Councillors | Invited Councillors | Residents/Visitors |
|---------------------------------------|---------------------|--------------------|
| <i>Vice-Chair – Cllr Clive Burton</i> | | |
| <i>Cllr David Harrison</i> | | |
| <i>Cllr Trevor Hammond</i> | | |
| <i>Cllr David Aldridge</i> | | |
| <i>Cllr Emma Deadman</i> | | |
| | | |
| | | |

Motions for Council

to vote & Accept indicated by 🖐️

| | |
|---------------|--|
| 104.23 | <p>Chairman’s Welcome & Apologies & Reasons for Absence – Council to vote to Accept <i>Cllr Jackie Woolf – Holiday</i> <i>Cllr Eunice Brockman – Holiday</i> <i>Cllr Carole Morris – Conflicting Meeting</i> <i>Cllr Tony Ball – Illness</i> <i>Fully agreed by full Council 🖐️</i></p> |
| 105.23 | <p>Minutes of previous meeting. (to be agreed and signed) <i>Fully Agreed by Full Council 🖐️</i></p> |
| 106.23 | <p>Declarations and Interests (existence and nature) None</p> |
| 107.23 | <p>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</p> <p>The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council.</p> <p><i>Hedgerows and Brambles overgrowing onto the pavement along Hodgson Way.</i> <i>Broken Drain Cover and general state of the paths in Shotgate Park.</i></p> <p><i>All reported to Borough Council</i></p> |
| 108.23 | <p>Essex County Councillors to Present their reports, on matters relevant to Shotgate residents.</p> <p><i>None in Attendance</i></p> |
| 109.23 | <p>Wickford North Borough Councillors to Present their reports, on matters relevant to Shotgate residents.</p> |



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

| | |
|--------|---|
| | None in Attendance |
| 110.23 | <p>Action Plan/Community Projects/Funding Applications Council to vote to accept 🖐️</p> <p>Cllr Burton Cllr Burton gave his full report on the event which cost the Council £4,719.22 Cllr Harrison stated that all events should at least break even, and more thought to be given when planning any future events. It was agreed that the event was a huge success despite running at a loss, and the increasing costs of services to put on such an event, and the cost of living crisis probably had an impact on peoples buying power. causing the event not to break even as planned.</p> <p>Request to set up a Christmas Events Working Party, to cover the previously agreed Christmas Cllr Burton Proposed that Full Council agree to implement a working party to cover the two Christmas events on the 3rd and 10th of December. The combined budget for the events is £2,500.00</p> <p>To set up the working Party Councillor Burton Proposed Councillor Deadman Seconded – Motion carried unanimously</p> <p>To Agree the budget at £2.500 Councillor Burton Proposed Councillor Hammond seconded - Motion carried unanimously</p> <p><i>Remembrance Service 10:45 on 12th November 2023 at the Shotgate Sign - reminder to all Councillors that can be there to please attend. The Poppy & Soldiers display will need erecting the weekend before. 2 x Wreaths have been purchased £39.98</i></p> <p>Noted</p> <p>Cllr Deadman <i>Updates on creation of a Shotgate Parish Youth Council.</i> Cllr Deadman gave her report on the updates from the schools – it has been decided to postpone any further enquiries until after the Senior exams have taken place next spring.</p> <p><i>Updates on Autumn/Winter Magazine. Council to decide which Councillor should feature.</i></p> |



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

Councillor Harrison agreed to write a small feature.

Clerk

Update on the Football Table.

Borough Council was liaising directly with the resident who had made the security brackets, in order to right the table.

Update on Locality funding ideas – Sensory Equipment updates.

Decided not to install anything further in the play area of the park until Borough had renewed the park itself in 2025. Funding ideas are still being discussed.

Chat Bench can be made FOC by a friend of the Parish Council, if agreed, then locations and permissions and installation would need discussion. ASB to be considered.

Council agreed this would be a good idea. Clerk to get confirmation of the sizing of the bench with a view to obtaining permission to place it on the green adjacent to the notice board.

2023/24 Budget & Precept request.

Meeting date to be arranged for all to participate.

Meeting date agreed as 6:30pm prior to next month meeting.

111.23

Finance (to include any invoices received prior to meeting, and not noted below) 🖐️

a) Chairman signed the Barclays Community Account Balance as at 30th September - £22,205.58 – Signed

b) The Council to agree months bank reconciliations for September 2023. Agreed 🗳️

c) Councillors to resolve to pay the following:

Finance cont.

| Payment Type | Payee | Invoice Detail | Amount £'s | VAT |
|--------------|---------------|-----------------------|------------|-----|
| BACS | Miss E Morris | Clerk Wages | 746.13 | N/A |
| BACS | HMRC | Employer Contribution | 196.55 | N/A |
| BACS | H.Woolf | Gardening | 109.00 | N/A |



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

| | | | | | |
|---------------|---|---------------------------------|-----------------------------------|--------------------------|--------|
| | BACS | Go Cardless | Microsoft Office Subscription | 12.48 | |
| | BACS | Castle Marquees | Music Festival | 2290.40 | |
| | BACS | PLRS Media | Music Festival Stage hire deposit | 700.00 | N/A |
| | BACS | Blazena | Music Festival Abba Stars | 900.00 | N/A |
| | BACS | Brooke Railton | Music Festival The Start | 500.00 | N/A |
| | BACS | Eva Romanakova | Music Festival Eva Romanakova | 50.00 | N/A |
| | BACS | Sarah Grisley | Music Festival Moss | 50.00 | N/A |
| | BACS | RJO Medical | Music Festival First Aid | 343.20 | N/A |
| | BACS | Lawmen | Music Festival Security | 656.25 | 131.25 |
| | BACS | Miles George Bees Knees Karzees | Music Festival Toilets | 576.00 + 144.00 (easter) | N/A |
| | BACS | Emma Morris reimbursement | 2 x Poppy Wreaths | 31.98 | |
| | | | | | |
| | Agreed | | | | |
| 112.23 | Planning 🙌 📁 Cllr Hammond & Cllr Aldridge to report on planning applications and give recommendations. Bakers Farm Close houses has planning permissions being sought. Nothing for Council to comment on at this stage. | | | | |
| 113.23 | Matters for next Months meeting Nothing at this time. | | | | |
| 114.23 | Next council meeting date November 14th 2023. | | | | |
| | Meeting Closed. 20:20hrs | | | | |
| | | | | | |