



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

TO: Members of Shotgate Parish Council

You are hereby summoned to attend the Ordinary Meeting of Shotgate Parish Council, On Tuesday the 10th of October 2023 at 7:30pm. Being held at Shotgate Baptist Church Hall, Bruce Grove

For the purpose of transacting the following business.

Emma Morris

Clerk to Shotgate Parish Council

Tuesday 3rd October 2023

Motions for Council to vote & Accept indicated by 🖐️

104.23	Chairman’s Welcome & Apologies & Reasons for Absence – Council to vote to Accept 🖐️
105.23	Minutes of previous meeting. (to be agreed and signed) 🖐️
106.23	Declarations and Interests (existence and nature)
107.23	<p>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</p> <p>The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council.</p> <p><i>Hedgerows and Brambles overgrowing onto the pavement along Hodgson Way. Broken Drain Cover and general state of the paths in Shotgate Park.</i></p>
108.23	<p>Essex County Councillors to Present their reports, on matters relevant to Shotgate residents.</p> <p>Cllr Malcolm Buckley Cllr Tony Ball</p>
109.23	<p>Wickford North Borough Councillors to Present their reports, on matters relevant to Shotgate residents.</p> <p>Cllr Eunice Brockman Cllr Carole Morris Cllr Peter Holliman</p>



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110.23	<p>Action Plan/Community Projects/Funding Applications <i>Council to vote to accept</i> 🙌</p> <p>Cllr Burton <i>Update from the Music Festival Working Party & notice of end of the working Party.</i></p> <p><i>Request to set up a Christmas Events Working Party, to cover the previously agreed Christmas</i></p> <p><i>Remembrance Service 10:45 on 12th November 2023 at the Shotgate Sign - reminder to all Councillors that can be there to please attend.</i> <i>The Poppy & Soldiers display will need erecting the weekend before</i></p> <p>Cllr Deadman <i>Updates on creation of a Shotgate Parish Youth Council.</i></p> <p><i>Updates on Autumn/Winter Magazine.</i> <i>Council to decide which Councillor should feature.</i></p> <p>Clerk <i>Update on the Football Table.</i></p> <p><i>Update on Locality funding ideas – Sensory Equipment updates.</i></p> <p><i>Chat Bench can be made FOC by a friend of the Parish Council, if agreed, then locations and permissions and installation would need discussion. ASB to be considered.</i></p> <p><i>2023/24 Budget & Precept request.</i> <i>Meeting date to be arranged for all to participate.</i></p>
90.23	<p>Finance (to include any invoices received prior to meeting, and not noted below) 🙌</p> <p>a) Chairman signed the Barclays Community Account Balance as at 30th September</p>



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b) The Council to agree months bank reconciliations for July & August 2023. 📄

c) Councillors to resolve to pay the following:

Finance cont.

Payment Type	Payee	Invoice Detail	Amount £'s	VAT
BACS	Miss E Morris	Clerk Wages	746.13	N/A
BACS	HMRC	Employer Contribution	196.55	N/A
BACS	H.Woolf	Gardening	109.00	N/A
BACS	G.Flack	Park Watering	810.00	N/A
BACS	Go Cardless	Microsoft Office Subscription	12.48	
BACS	Castle Marquees	Music Festival	tbc	
BACS	PLRS Media	Music Festival Stage hire deposit	tbc	N/A
BACS	Blazena	Music Festival Abba Stars	900.00	N/A
BACS	Brooke Railton	Music Festival The Start	500.00	N/A
BACS	Eva Romanakova	Music Festival Eva Romanakova	50.00	N/A
BACS	Sarah Grisley	Music Festival Moss	50.00	N/A
BACS	RJO Medical	Music Festival First Aid	343.20	N/A
BACS	Lawmen	Music Festival Security	656.25	131.25
BACS	Miles George Bees Knees Karzees	Music Festival Toilets	tbc	N/A

101.23

Planning 🙌 📁



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	Cllr Hammond & Cllr Aldridge to report on planning applications and give recommendations.
102.23	Matters for next Months meeting
103.23	Next council meeting date Oct 10th 2023
	Meeting Closed.