



# SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

**TO: Members of Shotgate Parish Council**

**The Minutes of the Ordinary meeting of Shotgate Parish Council, held on 9<sup>th</sup> January 2024. Shotgate Baptist Church Hall, Bruce Grove.**

*Emma Morris*

Clerk to Shotgate Parish Council

*Motions for Council to vote & Accept indicated by 🖐️*

<b>01.24</b>	<b>Chairman’s Welcome &amp; Apologies &amp; Reasons for Absence – Council to vote to Accept</b> 🖐️ All present.
<b>02.24</b>	<b>Minutes of previous meeting. (to be agreed and signed)</b> <input type="checkbox"/> Agreed. Motion carried
<b>03.24</b>	<b>Declarations and Interests (existence and nature)</b> None
<b>05.24</b>	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b>  The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council.  <i>Nothing raised to the Clerk at time of publishing.</i> No members of the public present
<b>06.24</b>	<b>Essex County Councillors to Present their reports, on matters relevant to Shotgate residents.</b>  Cllr Tony Ball – Report given, regarding County budget.
<b>07.24</b>	<b>Wickford North Borough Councillors to Present their reports, on matters relevant to Shotgate residents.</b>  Cllr Eunice Brockman Cllr Carole Morris Updates on Recycling bags and refuse collections by both Councillors.



# SHOTGATE PARISH COUNCIL



Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

<p><b>08.24</b></p>	<p><b>Action Plan/Community Projects/Funding Applications - Council to vote to accept</b> 🖐️</p> <p><b>Cllr Woolf</b>  <i>Presents dates and proposals for 2024 Events. Budgets to be agreed.</i>  Easter £730  September Theatre £1050  Christmas Tree Event 2,166  Christmas street Fair £530  Total £4476.00  Proposed Cllr Woolf  Seconded Cllr Brockman  Agreed – Motion carried.  Acknowledged that income for the events will reduce the costings.</p> <p><i>Requests that a working party for the proposed Easter Events be agreed.</i>  Proposed Cllr Woolf  Seconded Cllr Burton  Agreed – Motion carried</p> <p><i>Flower basket Quotation to be discussed and council to vote (if returned in time for the meeting)</i>  Proposed Cllr Woolf  Seconded Cllr Burton  Agreed – Motion carried</p> <p><b>Cllr Aldridge</b>  <i>Reports on the poor state of repair of the Shotgate Park pathways.</i>  Ongoing – updates next month.</p> <p><b>Cllr Hammond</b>  <i>Local footpaths and rights of way – council to discuss reporting of any intentional obstructions.</i>  Reports have been made to Essex County Council and regarding the footpath obstructions. Cllr Hammond will continue to look into the issues and identify footpath numbers for the council.</p>
<p><b>09.24</b></p>	<p><b>Finance (to include any invoices received prior to meeting, and not noted below)</b> 🖐️</p> <p>a) Chairman to sign the Barclays Community Account Balance as at 31<sup>st</sup> December 2023 <b>Fully Agreed</b></p> <p>b) The Council to agree months bank reconciliations for December 2023. <b>Fully Agreed</b></p> <p>c) Councillors to resolve to pay the following: <b>Fully Agreed</b></p>



# SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

<b>Finance cont.</b>					
Payment Type	Payee	Invoice Detail	Amount £'s	VAT	
BACS	Miss E Morris	Clerk Wages		N/A	
BACS	HMRC	Employer Contribution		N/A	
BACS	Go Cardless	Microsoft Office Subscription	10.30	2.06	
BACS	Scribe	Accountancy Package	345.60	69.12	
<b>10.24</b>	<b>Planning</b>   Cllr Hammond & Cllr Aldridge to report on planning applications and give recommendations. None				
<b>11.24</b>	<b>Matters for next Month's meeting</b> Pickleball event. Clearing of the verge left untidy by National Grid				
<b>12.24</b>	<b>Next council meeting</b> date February 14th 2024.				
	<b>Meeting Closed.</b>				