



# SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

Minutes of Shotgate Parish Council ordinary meeting held on Tuesday 12<sup>th</sup> December 2023, at 7:30pm, held at Shotgate Baptist Church Hall, Bruce Grove

## In Attendance

Shotgate Parish Councillors	Invited Councillors	Residents/Visitors
<i>Chairwoman – Cllr Jackie Woolf</i>	<i>Cllr Carole Morris</i>	
<i>Vice-Chair – Cllr Clive Burton</i>	<i>Cllr Malcolm Buckley</i>	
<i>Cllr Eunice Brockman</i>		
<i>Cllr Trevor Hammond</i>		
<i>Cllr David Aldridge</i>		

*Motions for Council to vote & Accept indicated by* 🖐️

127.23	<b>Chairman’s Welcome &amp; Apologies &amp; Reasons for Absence – Council to vote to Accept</b> Cllr Deadman – Work Commitments Cllr Harrison – Illness <i>Fully Agreed by full council</i> 🖐️
128.23	<b>Minutes of previous meeting. (to be agreed and signed) Fully Agreed by full council</b> 🖐️
129.23	<b>Declarations and Interests (existence and nature)</b>  None
130.23	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b>  The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council. <i>No members of the public present.</i>
131.23	<b>Essex County Councillors to Present their reports, on matters relevant to Shotgate residents.</b>  Cllr Malcolm Buckley Report given. Including Predicted Council tax costs and 20MPH zones across Essex.
132.23	<b>Wickford North Borough Councillors to Present their reports, on matters relevant to Shotgate residents.</b>  Cllr Eunice Brockman Report given including Success of Wickford At Christmas Event. Martin Grant Homes proposals. Success of ‘Ask Eunice’ online surgery



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133.23	<p><b>Action Plan/Community Projects/Funding Applications - Council to vote to accept</b> 🖐️</p> <p><b>Cllr Woolf</b>  <i>Reports on the Shotgate Christmas Events.  Report given, all agreed it was important to maintain the Christmas Tree event</i></p> <p><i>Barclays Bank new Signatories. – Date to be set to obtain documentation.  Clerk to research the best method to do this.</i></p> <p><b>Cllr Aldridge</b>  <i>Reports on the poor state of repair of the Shotgate Park pathways.  Deferred to next meeting</i></p> <p><b>Events</b>  <i>Ideas for 2024 projects to be put forward to enable the viability of those projects to be researched.  Easter event 31/3/24  September Theatre Event 28/9/24  Christmas Tree event 01/12/24  Christmas street Fair 08/1/24</i></p> <p><i>Estimated costs to be agreed at the next meeting. Proposed Cllr Woolf  Seconded Cllr Burton  Unanimous in agreement.</i></p>
134.23	<p><b>2023/24 Budget &amp; Precept request</b></p> <p><i>Full council to approve the Budget and precept request to forward to Basildon Borough Council.</i></p> <p><i>The budget was agreed and the precept request was set at £30,654.51 this was to cover increasing costs across the board, particularly Insurance, Meeting Room hire and Project Costs. The increase amounts to a £1.89 rise across a Band D household per annum.</i></p> <p><i>Proposed Cllr Woolf  Seconded Cllr Brockman  Unanimous in agreement.</i></p>



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135.23

**Finance (to include any invoices received prior to meeting, and not noted below)** 🖐️

a) Chairman signed the Barclays Community Account Balance as at 31<sup>st</sup> November - £17,715.61

b) The Council to agree months bank reconciliations for November 2023.

c) Councillors to resolve to pay the following:

**Finance cont.**

Payment Type	Payee	Invoice Detail	Amount £'s	VAT
BACS	Miss E Morris	Clerk Wages	1079.13	N/A
BACS	HMRC	Employer Contribution	389.31	N/A
BACS	Shotgate Baptist Church	Annual Hall Hire fee	500.00	N/A
BACS	Go Cardless	Microsoft Office Subscription	10.30	2.06
BACS	Miss E. Morris	Reimbursement of Banner costs – For Christmas Street Fair	141.95	
				<i>Proposed Cllr Woolf</i>
				<i>Seconded Cllr Burton</i>
				<i>Unanimous in agreement</i>

136.23

**Planning** 🖐️ 📁

Cllr Hammond & Cllr Aldridge to report on planning applications and give recommendations.

Matters for consultee comments.

Land East of Bakers Farm Close – up to 250 houses.

*Objections were laid out to present to Basildon council Planning department, on the basis of lack of infrastructure, Roads, Dr's schools etc. Also a lack of any wildlife survey.*

Barleylands Farm Solar Farm & Battery storage. *Council have no comments on this item.*



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137.23	<b>Matters for next Month's meeting</b> <i>Cllr Aldridge – Park Pathways</i> <i>Cllr Hammond – Public footpath access</i>
138.23	<b>Next council meeting date January 9th 2024.</b>
	<b>Meeting Closed. 20:20hrs</b>
	<b>Merry Christmas Everyone.</b>