



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

TO: Members of Shotgate Parish Council

You are hereby summoned to attend the Ordinary Meeting of Shotgate Parish Council, On Tuesday the 13th of February 2024 at 7:30pm. Being held at Shotgate Baptist Church Hall, Bruce Grove

For the purpose of transacting the following business.

Emma Morris

Clerk to Shotgate Parish Council

Tuesday 6th February 2024

Motions for Council to vote & Accept indicated by 🖐️

13.24	Chairman's Welcome & Apologies & Reasons for Absence – Council to vote to Accept 🖐️
14.24	Minutes of previous meeting. (to be agreed and signed) 🖐️
15.24	Declarations and Interests (existence and nature)
16.24	<p>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</p> <p>The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council.</p> <p><i>Nothing raised to the Clerk at time of publishing.</i></p>
17.24	<p>Essex County Councillors to Present their reports, on matters relevant to Shotgate residents.</p> <p>Cllr Malcolm Buckley Cllr Tony Ball</p>
18.24	<p>Wickford North Borough Councillors to Present their reports, on matters relevant to Shotgate residents.</p> <p>Cllr Eunice Brockman Cllr Carole Morris Cllr Peter Holliman</p>



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<p>19.24</p>	<p>Action Plan/Community Projects/Funding Applications - Council to vote to accept 🖐️</p> <p>Cllr Woolf Presents updates and proposals from Events Working Party Meeting. Council to hear and approve any matters arising from the meeting.</p> <p><i>Self –Watering flower planters – to be researched. Shotgate Shops clear up – clean up. Discuss options.</i></p> <p>Cllr Aldridge Reports on the poor state of repair of the Shotgate Park pathways.</p> <p>Cllr Deadman The verge under the Power lines, cleared by National grid prior to last year’s works has been left a huge mess. Can the council improve this area. Perhaps a community garden area, or wildflower beds.</p>																									
<p>20.24</p>	<p>Finance (to include any invoices received prior to meeting, and not noted below) 🖐️</p> <p>a) Chairman to sign the Barclays Community Account Balance as at 31st January 2024 - £12,153.85</p> <p>b) The Council to agree months bank reconciliations for January 2024.</p> <p>c) Councillors to resolve to pay the following:</p> <p>Finance cont.</p> <table border="1" data-bbox="252 1512 1423 1912"> <thead> <tr> <th>Payment Type</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount £’s</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Miss E Morris</td> <td>Clerk Wages</td> <td>946.63</td> <td>N/A</td> </tr> <tr> <td>BACS</td> <td>HMRC</td> <td>Employer Contribution</td> <td>296.49</td> <td>N/A</td> </tr> <tr> <td>BACS</td> <td>Go Cardless</td> <td>Microsoft Office Subscription</td> <td>10.30</td> <td>2.06</td> </tr> <tr> <td>BACS</td> <td>D. Murphy</td> <td>Christmas Tree Utilities</td> <td>50.00</td> <td>N/A</td> </tr> </tbody> </table>	Payment Type	Payee	Invoice Detail	Amount £’s	VAT	BACS	Miss E Morris	Clerk Wages	946.63	N/A	BACS	HMRC	Employer Contribution	296.49	N/A	BACS	Go Cardless	Microsoft Office Subscription	10.30	2.06	BACS	D. Murphy	Christmas Tree Utilities	50.00	N/A
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<p>21.24</p>	<p>Planning 🖐️ 📁</p> <p>Cllr Hammond & Cllr Aldridge to report on planning applications and give recommendations.</p>																									



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22.24	Matters for next Month's meeting
23.24	Next council meeting date March 12th 2024.
	Meeting Closed.