



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

Minutes of Shotgate Parish Council ordinary meeting held on Tuesday 14th November 2023, at 7:30pm, held at Shotgate Baptist Church Hall, Bruce Grove

In Attendance

Shotgate Parish Councillors	Invited Councillors	Residents/Visitors
<i>Chairwoman – Cllr Jackie Woolf</i>	<i>Cllr Carole Morris</i>	
<i>Vice-Chair – Cllr Clive Burton</i>	<i>Cllr Tony Ball</i>	
<i>Cllr David Harrison</i>		
<i>Cllr Trevor Hammond</i>		
<i>Cllr David Aldridge</i>		

Motions for Council to vote & Accept indicated by 🖐

115.23	Chairman’s Welcome & Apologies & Reasons for Absence – Council to vote to Accept <i>Cllr Emma Deadman – absent due to work commitments</i> <i>Cllr Malcolm Buckley – Conflicting meeting. Fully accepted and agreed by full council.</i> 🖐
116.23	Minutes of previous meeting. (to be agreed and signed) 🖐 <i>Fully accepted and agreed by full council.</i> 🖐
117.23	Declarations and Interests (existence and nature) <i>Cllr Woolf declares a non-pecuniary interest, due to payment to a family member in item 123.23</i>
118.23	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council. <i>Nothing new raised to the Clerk. Updates on hedge cutting from last months meeting.</i>
119.23	Essex County Councillors to Present their reports, on matters relevant to Shotgate residents. <i>Cllr Tony Ball – Cllr Ball gives his report on schools re-opening after closures due to unsafe structures. Locality funding is still open.</i>



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120.23	<p>Wickford North Borough Councillors to Present their reports, on matters relevant to Shotgate residents.</p> <p><i>Cllr Eunice Brockman – Nothing to update at this meeting.</i> <i>Cllr Carole Morris – Cllr Morris gives her re[port including the Wickford station plans, Aldi sticking to their planned opening schedule and no plans have been submitted for the old Co-op site yet.</i></p>
121.23	<p>Action Plan/Community Projects/Funding Applications - Council to vote to accept 🖐</p> <p>Cllr Woolf <i>Reports on the Shotgate Remembrance Service. The service was a great success with more residents attending each year. Thank given to Minister Ncube for his prayers.</i></p> <p>Christmas Tree Event. 3rd December. <i>Plans for the event put to Council. No votes required at this time.</i></p> <p>Clerk <i>Update on the Football Table. It has now been returned to its original position with security brackets to hold it in place. Thanks have been given to The Parks Department and Resident Mr Morris on behalf of the Parish Council.</i></p>
122.23	<p>2023/24 Budget & Precept request <i>Budget Headings were agreed, further meeting to take place on the 12th December,</i></p>
123.23	<p>Finance (to include any invoices received prior to meeting, and not noted below) 🖐</p> <p>Cllr Woolf leaves the room, meeting chaired by Cllr Burton for this item.</p> <p>a) Chairman signed the Barclays Community Account Balance as at 30th September - £19,599.05 🖐 <i>Fully accepted and agreed by full council.</i></p> <p>b) The Council to agree months bank reconciliations for October 2023. <i>Fully accepted and agreed by full council.</i></p>



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c) Councillors to resolve to pay the following:

Finance cont.

Payment Type	Payee	Invoice Detail	Amount £'s	VAT
BACS	Miss E Morris	Clerk Wages	1034.25	N/A
BACS	HMRC	Employer Contribution	359.08	N/A
BACS	H.Woolf	Gardening	34.00	N/A
BACS	Go Cardless	Microsoft Office Subscription	10.30	2.06
BACS	Grant Flack	Watering x 4	120.00	N/A
BACS	Hill Allen	Accounting services	55.00	11.00
BACS	S.Ford- Chengs	Magazine Printing	415.00	N/A

Fully accepted and agreed by full council.

Cllr Wool returns to Chair.

124.23

Planning

Cllr Hammond & Cllr Aldridge to report on planning applications and give recommendations.

No matters brought to council require any comment.

125.23

Matters for next Months meeting

*Bank signatories
Footpaths around park require urgent repair.
Possible future events*

126.23

Next council meeting date December 12th 2023.

20:16 Meeting Closed.