



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

TO: Members of Shotgate Parish Council

You are hereby summoned to attend the Ordinary Meeting of Shotgate Parish Council, On Tuesday the 9th of January 2024 at 7:30pm. Being held at Shotgate Baptist Church Hall, Bruce Grove

For the purpose of transacting the following business.

**Emma Morris
Clerk to Shotgate Parish Council
Wednesday 6th January 20234**

Motions for Council to vote & Accept indicated by 🖐️

01.24	Chairman's Welcome & Apologies & Reasons for Absence – Council to vote to Accept 🖐️
02.24	Minutes of previous meeting. (to be agreed and signed) 🖐️
03.24	Declarations and Interests (existence and nature)
05.24	<p>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</p> <p>The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council.</p> <p><i>Nothing raised to the Clerk at time of publishing.</i></p>
06.24	<p>Essex County Councillors to Present their reports, on matters relevant to Shotgate residents.</p> <p>Cllr Malcolm Buckley Cllr Tony Ball</p>
07.24	<p>Wickford North Borough Councillors to Present their reports, on matters relevant to Shotgate residents.</p> <p>Cllr Eunice Brockman Cllr Carole Morris Cllr Peter Holliman</p>



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08.24	<p>Action Plan/Community Projects/Funding Applications - Council to vote to accept 🖐️</p> <p>Cllr Woolf Presents dates and proposals for 2024 Events. Budgets to be agreed. Requests that a working party for the proposed Easter Events be agreed.</p> <p>Flower basket Quotation to be discussed and council to vote (if returned in time for the meeting)</p> <p>Cllr Aldridge Reports on the poor state of repair of the Shotgate Park pathways.</p> <p>Cllr Hammond Local footpaths and rights of way – council to discuss reporting of any intentional obstructions.</p>																									
09.24	<p>Finance (to include any invoices received prior to meeting, and not noted below) 🖐️</p> <p>a) Chairman to sign the Barclays Community Account Balance as at 31st December 2023</p> <p>b) The Council to agree months bank reconciliations for December 2023.</p> <p>c) Councillors to resolve to pay the following:</p> <p>Finance cont.</p> <table border="1" data-bbox="274 1361 1347 1731"> <thead> <tr> <th>Payment Type</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount £'s</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Miss E Morris</td> <td>Clerk Wages</td> <td></td> <td>N/A</td> </tr> <tr> <td>BACS</td> <td>HMRC</td> <td>Employer Contribution</td> <td></td> <td>N/A</td> </tr> <tr> <td>BACS</td> <td>Go Cardless</td> <td>Microsoft Office Subscription</td> <td>10.30</td> <td>2.06</td> </tr> <tr> <td>BACS</td> <td>Scribe</td> <td>Accountancy Package</td> <td>345.60</td> <td>69.12</td> </tr> </tbody> </table>	Payment Type	Payee	Invoice Detail	Amount £'s	VAT	BACS	Miss E Morris	Clerk Wages		N/A	BACS	HMRC	Employer Contribution		N/A	BACS	Go Cardless	Microsoft Office Subscription	10.30	2.06	BACS	Scribe	Accountancy Package	345.60	69.12
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10.24	<p>Planning 🖐️</p> <p>Cllr Hammond & Cllr Aldridge to report on planning applications and give recommendations.</p>																									



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11.24	Matters for next Month's meeting
12.24	Next council meeting date February 14th 2024.
	Meeting Closed.