



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

TO: Members of Shotgate Parish Council

You are hereby summoned to attend the Ordinary Meeting of Shotgate Parish Council, On Tuesday the 12th of December 2023 at 7:30pm. Being held at Shotgate Baptist Church Hall, Bruce Grove

For the purpose of transacting the following business.

**Emma Morris
Clerk to Shotgate Parish Council
Wednesday 6th December 2023**

Motions for Council to vote & Accept indicated by 🖐

127.23	Chairman's Welcome & Apologies & Reasons for Absence – Council to vote to Accept 🖐
128.23	Minutes of previous meeting. (to be agreed and signed) 🖐
129.23	Declarations and Interests (existence and nature)
130.23	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council. <i>Nothing raised to the Clerk at time of publishing.</i>
131.23	Essex County Councillors to Present their reports, on matters relevant to Shotgate residents. Cllr Malcolm Buckley Cllr Tony Ball
132.23	Wickford North Borough Councillors to Present their reports, on matters relevant to Shotgate residents. Cllr Eunice Brockman Cllr Carole Morris Cllr Peter Holliman



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

133.23	<p>Action Plan/Community Projects/Funding Applications - Council to vote to accept 🗳️</p> <p>Cllr Woolf Reports on the Shotgate Christmas Events.</p> <p><i>Barclays Bank new Signatories. – Date to be set to obtain documentation.</i></p> <p>Cllr Aldridge Reports on the poor state of repair of the Shotgate Park pathways.</p> <p>Events Ideas for 2024 projects to be put forward to enable the viability of those projects to be researched.</p>																														
134.23	<p>2023/24 Budget & Precept request</p> <p><i>Full council to approve the Budget and precept request to forward to Basildon Borough Council.</i> 🗳️</p>																														
135.23	<p>Finance (to include any invoices received prior to meeting, and not noted below) 🗳️</p> <p>a) Chairman signed the Barclays Community Account Balance as at 31st November - £17,715.61</p> <p>b) The Council to agree months bank reconciliations for November 2023.</p> <p>c) Councillors to resolve to pay the following:</p> <p>Finance cont.</p> <table border="1" data-bbox="279 1496 1348 2000"> <thead> <tr> <th>Payment Type</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount £'s</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Miss E Morris</td> <td>Clerk Wages</td> <td>1079.13</td> <td>N/A</td> </tr> <tr> <td>BACS</td> <td>HMRC</td> <td>Employer Contribution</td> <td>389.31</td> <td>N/A</td> </tr> <tr> <td>BACS</td> <td>Shotgate Baptist Church</td> <td>Annual Hall Hire fee</td> <td>500.00</td> <td>N/A</td> </tr> <tr> <td>BACS</td> <td>Go Cardless</td> <td>Microsoft Office Subscription</td> <td>10.30</td> <td>2.06</td> </tr> <tr> <td>BACS</td> <td>Miss E. Morris</td> <td>Reimbursement of Banner costs – For</td> <td>141.95</td> <td></td> </tr> </tbody> </table>	Payment Type	Payee	Invoice Detail	Amount £'s	VAT	BACS	Miss E Morris	Clerk Wages	1079.13	N/A	BACS	HMRC	Employer Contribution	389.31	N/A	BACS	Shotgate Baptist Church	Annual Hall Hire fee	500.00	N/A	BACS	Go Cardless	Microsoft Office Subscription	10.30	2.06	BACS	Miss E. Morris	Reimbursement of Banner costs – For	141.95	
Payment Type	Payee	Invoice Detail	Amount £'s	VAT																											
BACS	Miss E Morris	Clerk Wages	1079.13	N/A																											
BACS	HMRC	Employer Contribution	389.31	N/A																											
BACS	Shotgate Baptist Church	Annual Hall Hire fee	500.00	N/A																											
BACS	Go Cardless	Microsoft Office Subscription	10.30	2.06																											
BACS	Miss E. Morris	Reimbursement of Banner costs – For	141.95																												



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

	Christmas Street Fair
136.23	Planning 🖐️ Cllr Hammond & Cllr Aldridge to report on planning applications and give recommendations. Matters for consultee comments. Land East of Bakers Farm Close – up to 250 houses. Barleylands Farm Solar Farm & Battery storage.
137.23	Matters for next Month's meeting
138.23	Next council meeting date January 9th 2024.
	Meeting Closed.
	Merry Christmas Everyone.