



# SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf jackiewoolf@sky.com – Clerk Emma Morris clerk@shotgatepc.org.uk

**TO: Members of Shotgate Parish Council**

**You are hereby summoned to attend the Ordinary Meeting of Shotgate Parish Council, On Tuesday the 10<sup>th</sup> of October 2023 at 7:30pm. Being held at Shotgate Baptist Church Hall, Bruce Grove**

**For the purpose of transacting the following business.**

*Emma Morris*

**Clerk to Shotgate Parish Council**

**Tuesday 3<sup>rd</sup> October 2023**

*Motions for Council to vote & Accept indicated by* 🖐️

<b>104.23</b>	<b>Chairman's Welcome &amp; Apologies &amp; Reasons for Absence – Council to vote to Accept</b> 🖐️
<b>105.23</b>	<b>Minutes of previous meeting. (to be agreed and signed)</b> 🖐️
<b>106.23</b>	<b>Declarations and Interests (existence and nature)</b>
<b>107.23</b>	<p><b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b></p> <p>The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council.</p> <p><i>Hedgerows and Brambles overgrowing onto the pavement along Hodgson Way. Broken Drain Cover and general state of the paths in Shotgate Park.</i></p>
<b>108.23</b>	<p><b>Essex County Councillors to Present their reports, on matters relevant to Shotgate residents.</b></p> <p>Cllr Malcolm Buckley Cllr Tony Ball</p>
<b>109.23</b>	<p><b>Wickford North Borough Councillors to Present their reports, on matters relevant to Shotgate residents.</b></p> <p>Cllr Eunice Brockman Cllr Carole Morris Cllr Peter Holliman</p>



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<p><b>110.23</b></p>	<p><b>Action Plan/Community Projects/Funding Applications</b> Council to vote to accept 🖐️</p> <p><b>Cllr Burton</b> Update from the Music Festival Working Party &amp; notice of end of the working Party.</p> <p>Request to set up a Christmas Events Working Party, to cover the previously agreed Christmas</p> <p>Remembrance Service 10:45 on 12th November 2023 at the Shotgate Sign - reminder to all Councillors that can be there to please attend. The Poppy &amp; Soldiers display will need erecting the weekend before. 2 x Wreaths have been purchased £39.98</p> <p><b>Cllr Deadman</b> Updates on creation of a Shotgate Parish Youth Council.</p> <p>Updates on Autumn/Winter Magazine. Council to decide which Councillor should feature.</p> <p><b>Clerk</b> Update on the Football Table.</p> <p>Update on Locality funding ideas – Sensory Equipment updates.</p> <p>Chat Bench can be made FOC by a friend of the Parish Council, if agreed, then locations and permissions and installation would need discussion. ASB to be considered.</p> <p>2023/24 Budget &amp; Precept request. Meeting date to be arranged for all to participate.</p>
<p><b>111.23</b></p>	<p><b>Finance (to include any invoices received prior to meeting, and not noted below)</b> 🖐️</p> <p>a) Chairman signed the Barclays Community Account Balance as at 30<sup>th</sup> September - £22,205.58</p> <p>b) The Council to agree months bank reconciliations for September 2023. ☐</p>



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c) Councillors to resolve to pay the following:

**Finance cont.**

Payment Type	Payee	Invoice Detail	Amount £'s	VAT
BACS	Miss E Morris	Clerk Wages	746.13	N/A
BACS	HMRC	Employer Contribution	196.55	N/A
BACS	H.Woolf	Gardening	109.00	N/A
BACS	Go Cardless	Microsoft Office Subscription	12.48	
BACS	Castle Marquees	Music Festival	2290.40	
BACS	PLRS Media	Music Festival Stage hire deposit	tbc	N/A
BACS	Blazena	Music Festival Abba Stars	900.00	N/A
BACS	Brooke Railton	Music Festival The Start	500.00	N/A
BACS	Eva Romanakova	Music Festival Eva Romanakova	50.00	N/A
BACS	Sarah Grisley	Music Festival Moss	50.00	N/A
BACS	RJO Medical	Music Festival First Aid	343.20	N/A
BACS	Lawmen	Music Festival Security	656.25	131.25
BACS	Miles George Bees Knees Karzees	Music Festival Toilets	576.00 + 144.00 (easter)	N/A
BACS	Emma Morris reimbursement	2 x Poppy Wreaths	31.98	

112.23

**Planning** 



Cllr Hammond & Cllr Aldridge to report on planning applications and give recommendations.



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113.23	<b>Matters for next Months meeting</b>
114.23	<b>Next council meeting</b> date November 14 <sup>th</sup> 2023.
	<b>Meeting Closed.</b>