



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf – Clerk Emma Morris clerk@shotgatepc.org.uk

Minutes for Shotgate Parish Council held on the 11th April 2023, at Shotgate Church Hal, Bruce grove Shotgate at 7:30pm.

<i>Council Members Present</i>	<i>Guest Members Present</i>
<i>Cllr Jackie Woolf -Chairwoman</i>	<i>Cllr Carole Morris</i>
<i>Cllr Clive Burton</i>	
<i>Cllr Trevor Hammond</i>	
<i>Cllr Eunice Brockman</i>	
<i>Miss Emma Morris - Clerk</i>	

Motions for Council to vote & Accept indicated by 🖐️

37.23	Chairman's Welcome & Apologies & Reasons for Absence – Council to vote & Accept 🖐️ Cllr Ball & Buckley send apologies. Cllr Aldridge apologies he has Covid.
38.23	Minutes of previous meeting. (to be agreed and signed) 🖐️ All agreed.
39.23	Declarations and Interests (existence and nature) None
40.23	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council. <i>Resident has requested Council help with the removal of a overhanging and very tall canopy of three trees in a next-door but one's garden.</i> <i>Clerk has signposted her to District councillors.</i> <i>A resident requests that the recycling bins situated outside of Shotgate Park are removed, as it is an eyesore and people are using it as a dump for household rubbish, broken glass and clothing.</i> <i>The Council agree to ask Basildon District Council to remove the bins and the clothing recycling and site it across the road over by the football club.</i>
41.23	Borough/County Councillors Reports – ECC Highways/Basildon/Ward issues Wickford North District Cllr's



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	<p>Cllr Brockman gives her report on trying to improve Wickford & Shotgate Businesses, as a member of the Wickford Bid.</p> <p>Cllr Morris Gives her report on Mobile 5G masts that are being installed across the borough. The closest to Shotgate is likely to be at the far end of Hurricane Way.</p> <p>The telecommunication hubs are currently being considered across Wickford. Cllr Morris reports that they have currently been stopped at the moment.</p>
42.23	<p>Action Plan/Community Projects/ /Funding Applications. For Council consideration and vote.</p> <p>Cllr Burton.</p> <p><i>De-Brief from Easter Fayre</i></p> <p>The event was very successful despite having to relocate at the last moment due to the wet weather conditions and wet ground at the park. Licenses were changed over. Unfortunately no revenue from the Bouncy Castles or Pony rides due to the location moving. Lots of Stall holders attended. Cost to the council just £42.00</p>
43.23	<p>Council to agree to hire Heelis & Lodge to complete the upcoming Internal Audit.</p> <p>Proposed Cllr Brockman Seconded Cllr Woolf Fully agreed.</p>
44.23	<p>Planning.</p> <p>Cllr, Hammond to report on planning applications and give recommendations.</p>



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	Nothing brought to the meeting.																																											
45.23	<p>Finance (to include any invoices received prior to meeting, and not noted below) 🖐️</p> <p>a) Chairman signed the Barclays Community Account Balance as at 31st March 2023 - £10,703,82</p> <p>b) The Council to agree months bank reconciliations for March 2023. Agreed Cllr Woolf signs</p> <p>c) Councillors to resolve to pay the following items for March/April 2023</p> <p>Finance cont.</p> <table border="1"> <thead> <tr> <th>Payment Type</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount £'s</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Miss E Morris</td> <td>Clerk Wages</td> <td>£1000.69</td> <td></td> </tr> <tr> <td>BACS</td> <td>HMRC</td> <td>Employer Contribution</td> <td>£336.31</td> <td></td> </tr> <tr> <td>BACS</td> <td>Chengs S.Ford</td> <td>Easter Advertising</td> <td>£108.50</td> <td></td> </tr> <tr> <td>BACS</td> <td>Abba Stars</td> <td>Music Festival Band</td> <td>£350.00</td> <td></td> </tr> <tr> <td>BACS</td> <td>E,Morris</td> <td>Easter Egg Reimbursement</td> <td>100.00</td> <td></td> </tr> <tr> <td>BACS</td> <td>EALC</td> <td>Affiliation Fees</td> <td>727.72</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Payments Agreed <i>Clerk to check the necessity of being a membership to EALC & NALC</i></p>				Payment Type	Payee	Invoice Detail	Amount £'s	VAT	BACS	Miss E Morris	Clerk Wages	£1000.69		BACS	HMRC	Employer Contribution	£336.31		BACS	Chengs S.Ford	Easter Advertising	£108.50		BACS	Abba Stars	Music Festival Band	£350.00		BACS	E,Morris	Easter Egg Reimbursement	100.00		BACS	EALC	Affiliation Fees	727.72						
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46.23	Items for May Agenda Annual Meeting.																																											
47.23	Next council meeting date May 16th 7:00pm Meeting closed 20.20hrs.																																											



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