



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf – Clerk Emma Morris clerk@shotgatepc.org.uk

Minutes of the Finance Committee of Shotgate Parish Council held on 8th November at 18:00hrs at Shotgate Baptist Church Hall, Bruce Grove.

Motions for Council to vote & Accept indicated by

13.22	Chairman's Welcome & Apologies & Reasons for Absence Cllr Biddle – Illness
14.22	Minutes of previous meeting. (to be agreed and signed) Agreed by full committee
15.22	Declarations and Interests (existence and nature) Cllr Woolf declares a pecuniary interest in item 19.22 as payment is made to a relative.
16.22	Bank Signatories & Online banking updates Cllr Biddle offered no updates. Committee Chair to approach Cllr Aldridge
17.22	Updates on Summer events & markets. Expenditure & Income. Report examined.
18.22	Budget preparation for 2023/24 To include any heading changes. Committee made preliminary steps, held over to December meeting.
19.22	Garden Budget £775.00 for year. Estimated hours required 30hrs @ £17.50 per hour = £525.00 Estimated costs for flowers, compost & feed = £250 Watering 2022 -77 hrs @ £30 per hour (to include watering & all equipment) Current year cost to date £2.310.00 Committee to discuss employing him for next year. Held over to December meeting.
20.22	Adopt new TOR for finance committee Clerk to type up for December meeting to be accepted.
21.22	Review of council assets List to be presented and discussed at December meeting.
22.22	Review of financial Regulations updates Regs looked at and proposals made to be accepted in December meeting.
23.22	Items for next agenda Items as minuted above and Budget.
	Meeting closed 19:14