



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf – Clerk Emma Morris clerk@shotgatepc.org.uk

TO: Members of Shotgate Parish Council

You are hereby summoned to attend the Ordinary Meeting of Shotgate Parish Council, On Tuesday the 11th April 2023 at 7:30pm, at Shotgate Baptist Church, Bruce Grove. For the purpose of transacting the following business. Members of the Press and public are invited.

Emma Morris

**Clerk to Shotgate Parish Council
Tuesday 4th April 2023**

Motions for Council to vote & Accept indicated by 🖐️

37.23	Chairman’s Welcome & Apologies & Reasons for Absence – Council to vote & Accept 🖐️
38.23	Minutes of previous meeting. (to be agreed and signed) 🖐️
39.23	Declarations and Interests (existence and nature)
40.23	<p>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council.</p> <p><i>Nothing brought to the attention of the Clerk at time of publication.</i></p>
41.23	<p>Borough/County Councillors Reports – ECC Highways/Basildon/Ward issues County Cllr’s – Ball & Buckley</p> <p>Wickford North District Cllr’s Brockman Morris Holliman</p>
42.23	Action Plan/Community Projects/ /Funding Applications. For Council consideration and vote.



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf – Clerk Emma Morris clerk@shotgatepc.org.uk

	<p>Cllr Burton.</p> <p><i>De-Brief from Easter Fayre</i></p>																																						
43.23	<p>Council to agree to hire Heelis & Lodge to complete the upcoming Internal Audit.</p>																																						
44.23	<p>Planning.</p> <p>Cllr, Hammond to report on planning applications and give recommendations.</p>																																						
45.23	<p>Finance (to include any invoices received prior to meeting, and not noted below) 🖐️</p> <p>a) Chairman signed the Barclays Community Account Balance as at 31st March 2023 - awaits</p> <p>b) The Council to agree months bank reconciliations for March 2023</p> <p>c) Councillors to resolve to pay the following items for March/April 2023</p> <p>Finance cont.</p> <table border="1" data-bbox="252 1491 1423 2004"> <thead> <tr> <th>Payment Type</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount £'s</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Miss E Morris</td> <td>Clerk Wages</td> <td>£1000.69</td> <td></td> </tr> <tr> <td>BACS</td> <td>HMRC</td> <td>Employer Contribution</td> <td>TBC</td> <td></td> </tr> <tr> <td>BACS</td> <td>Chengs S.Ford</td> <td>Easter Advertising</td> <td>£108.50</td> <td></td> </tr> <tr> <td>BACS</td> <td>Abba Stars</td> <td>Music Festival Band</td> <td>tbc</td> <td></td> </tr> <tr> <td>BACS</td> <td>E,Morris</td> <td>Easter Egg Reimbursement</td> <td>100.00</td> <td></td> </tr> <tr> <td>BACS</td> <td>Bees Knees</td> <td>Event Toilets 2022</td> <td>tbc</td> <td></td> </tr> </tbody> </table>				Payment Type	Payee	Invoice Detail	Amount £'s	VAT	BACS	Miss E Morris	Clerk Wages	£1000.69		BACS	HMRC	Employer Contribution	TBC		BACS	Chengs S.Ford	Easter Advertising	£108.50		BACS	Abba Stars	Music Festival Band	tbc		BACS	E,Morris	Easter Egg Reimbursement	100.00		BACS	Bees Knees	Event Toilets 2022	tbc	
Payment Type	Payee	Invoice Detail	Amount £'s	VAT																																			
BACS	Miss E Morris	Clerk Wages	£1000.69																																				
BACS	HMRC	Employer Contribution	TBC																																				
BACS	Chengs S.Ford	Easter Advertising	£108.50																																				
BACS	Abba Stars	Music Festival Band	tbc																																				
BACS	E,Morris	Easter Egg Reimbursement	100.00																																				
BACS	Bees Knees	Event Toilets 2022	tbc																																				

