



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf – Clerk Emma Morris clerk@shotgatepc.org.uk

TO: Members of Shotgate Parish Council

You are hereby summoned to attend the Ordinary Meeting of Shotgate Parish Council, On Tuesday the 14th February 2023 at 7:30pm, at Shotgate Baptist Church, Bruce Grove. For the purpose of transacting the following business. Members of the Press and public are invited.

Emma Morris

**Clerk to Shotgate Parish Council
Wednesday 8th February 2023**

Motions for Council to vote & Accept indicated by 🖐️

13.23	Chairman’s Welcome & Apologies & Reasons for Absence – Council to vote & Accept 🖐️
14.23	Minutes of previous meeting. (to be agreed and signed) 🖐️
15.23	Declarations and Interests (existence and nature)
16.23	<p>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</p> <p>The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council.</p> <p><i>Nothing brought to the attention of the Clerk at time of publication.</i></p>
17.23	<p>Borough/County Councillors Reports – ECC Highways/Basildon/Ward issues</p> <p>County Cllr’s – Ball & Buckley</p> <p>Wickford North District Cllr’s Brockman Morris Holliman</p>



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18.23

Action Plan/Community Projects/ /Funding Applications. For Council consideration and vote.

Cllr Aldridge

Quotes for replacement bus-stop window Perspex.

Company	1160 x 475 Unit	6off	1150 x 480 Unit	6off
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Plastic People (4mm thick)	£29.12	£174.72	£29.17	£175.02
Cut My Plastic (4mm thick)	£31.41	£188.46	£31.47	£188.82
Simply Plastic (5mm thick) [no 4mm listed on website]	£46.92	£281.52	£46.99	£281.94

Note:

All prices include VAT. All sites have either £9 or £9.95 p&p charges, but orders over £150 are free. This may be a factor if only a few are purchased...

Clerk

Requests to attend the Election training

EALC Election briefing Feb 21st

Cost £45.00 +vat

Clerk requests to participate in the zoom briefing. Council to consider.

Newsletter, the electronic version has been well received, with 2 paid advertisements = £100.00

Council previously decide a printed copy should be created for delivery the following quotes have been obtained.

Chengs - 2000,00 A5 full colour 8 sided brochures £300

Active 8- 2000,00 A5 full colour 8 sided brochures £1,230

Vistaprint - 100 A5 stapled full colour 8 sided booklet £181.99

Delivery Post Mums £80.00

19.23

Council to consider

20's PLENTY FOR ESSEX CAMPAIGN

The objective of the campaign is to make 20 mph the default speed limit where people and motor vehicles mix, with 30 mph being an exception.



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	<p>The campaign has drawn on the research of “20’s Plenty for Us”, a not-for-profit organisation which campaigns to make cities, towns and villages better places to be, and the shared ideas and suggestions of over 120 Essex Parish Councillors.</p> <p>E-mail sent on 22/12/22 full document sent as appendix 1.</p>
20.23	<p>Planning.</p> <p>a)Cllr, Hammond to report on planning applications and give recommendations.</p> <p>Martin Grant Homes update. Following both the public consultation and comments on social media. Council to consider facilitating a public meeting with Basildon Planning officers, representation from MGH and the public, at the request of residents.</p> <p>The council would simply be acting as a facilitator to this meeting</p> <p>Shot- Farm Housing proposal. Comments to be agreed as a response to the planning application sent from Basildon Borough Council.</p> <p>For info only from National Grid. There has been notice given of upcoming maintenance works to the 400 kV overhead electricity transmission line between Braintree substation and Rayleigh substation. The work will be undertaken in sections, taking several weeks to complete each section. Overall, it is anticipated that the works will take around six months to complete and there will be no impact on local electricity supplies. Letters have been sent to the households who will be effected, and a leaflet will be sent to us in due course.</p>
21.23	<p>Finance (to include any invoices received prior to meeting, and not noted below) 🖐</p> <p>a) Chairman signed the Barclays Community Account Balance as at 31st Jan 2023 - £13.824.06</p> <p>b) The Council to agree months bank reconciliations for Jan 2023</p> <p>c) Councillors to resolve to pay the following items for Jan/Feb</p>



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Finance cont.				
Payment Type	Payee	Invoice Detail	Amount £'s	VAT
BACS	Miss E Morris	Clerk Wages	1,034.25	
BACS	HMRC	Employer Contribution	TBC	
BACS	Ms H Woolf	Gardening	123.50	
BACS	ABLC	Subscription fee	£20.00	
BACS	Miss E.Morris	3x Microsoft Fee + TENS	54.84	
22.23	Coronation Of King Charles III May 6 th 2023 – May 8 th 2023 Council to consider what, if anything should be done for the community.			
23.23	Castlepoint & Basildon District Transport Meeting March 30 th @10am via teams. Volunteers required.			
24.23	Items for March Agenda			
25.23	Next council meeting date March 14th 7:30pm Meeting closed			