



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf – Clerk Emma Morris clerk@shotgatepc.org.uk

TO: Members of Shotgate Parish Council

You are hereby summoned to attend the Ordinary Meeting of Shotgate Parish Council, On Tuesday the 10^h January 2023 at 7:30pm, at Shotgate Baptist Church, Bruce Grove. For the purpose of transacting the following business. Members of the Press and public are invited.

Emma Morris

**Clerk to Shotgate Parish Council
Wednesday 4th January 2023**

Motions for Council to vote & Accept indicated by 🖐️

01.22	Chairman’s New Year’s Welcome & Apologies & Reasons for Absence – Council to vote & Accept 🖐️
02.23	Minutes of previous meeting. (to be agreed and signed) 🖐️
03.23	Declarations and Interests (existence and nature)
04.23	<p>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council.</p> <p><i>Nothing brought to the attention of the Clerk at time of publication.</i></p>
05.23	<p>Borough/County Councillors Reports – ECC Highways/Basildon/Ward issues County Cllr’s – Ball & Buckley</p> <p>Wickford North District Cllr’s Brockman Morris Holliman</p>
06.23	<p>Action Plan/Community Projects/ /Funding Applications. For Council consideration and vote.</p> <p>Chairwoman. Planting & flowers quotes & costings 2023.</p>



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07.23	Council to review and accept the Code Of Conduct presented by Basildon Council.																																			
08.23	Newsletter. Council to decide what content, adverts & how to be distributed to residents, digitally, physically or both.																																			
09.23	<p>Finance (to include any invoices received prior to meeting, and not noted below) 🖐️</p> <p>a) Chairman signed the Barclays Community Account Balance as at 31st Dec 2022</p> <p>b) The Council to agree months bank reconciliations for Dec 2022</p> <p>c) Councillors to resolve to pay the following items for Dec/Jan.</p> <p>Finance cont.</p> <table border="1"> <thead> <tr> <th>Payment Type</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount £'s</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Miss E Morris</td> <td>Clerk Wages</td> <td>1,146.45</td> <td></td> </tr> <tr> <td>BACS</td> <td>HMRC</td> <td>Employer Contribution</td> <td>TBC</td> <td></td> </tr> <tr> <td>BACS</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>BACS</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payment Type	Payee	Invoice Detail	Amount £'s	VAT	BACS	Miss E Morris	Clerk Wages	1,146.45		BACS	HMRC	Employer Contribution	TBC		BACS					BACS														
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10.23	<p>Planning 🖐️ 📁</p> <p>a) Cllr, Hammond to report on planning applications and give recommendations.</p> <p>b) A public consultation from Tuesday, 24 January to Tuesday, 21 February 2023 on Martin Grant’s proposals for development of a site known as ‘Southend Road, Shotgate’.</p>																																			
11.23	Items for February Agenda																																			
2.23	Next council meeting date February 14th 7:30pm																																			



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	Meeting closed