



# SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf – Clerk Emma Morris clerk@shotgatepc.org.uk

<i>Cllr Jackie Woolf -Chairwoman</i>	<i>Cllr Andrew Carter</i>
<i>Cllr Clive Burton</i>	<i>Cllr David Harrison</i>
<i>Cllr Trevor Hammond</i>	
<i>Cllr Eunice Brockman</i>	
<i>Miss Emma Morris - Clerk</i>	

Motions for Council to vote & Accept indicated by 🖐

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<b>34.22</b>	<b>Chairman’s Welcome &amp; Apologies &amp; Reasons for Absence – Council to vote &amp; Accept</b> 🖐  Cllr Biddle – Illness.
<b>35.22</b>	<b>Minutes of previous meeting. (to be agreed and signed)</b> 🖐 <b>Agreed</b>
<b>36.22</b>	<b>Declarations and Interests (existence and nature)</b> <b>Cllr Woolf – Item 44.22</b>
<b>37.22</b>	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council.  <i>Nothing brought to the attention of the Clerk at time of publication.</i>
<b>38.22</b>	<b>Borough/County Councillors Reports – ECC Highways/Basildon/Ward issues</b> County Cllr’s – Ball & Buckley  Wickford North District Cllr’s Brockman Morris Holliman  <b>Cllr Brockman attended a residents meeting regarding Shot Farm development. She gave her report,</b>



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<p><b>39.22</b></p>	<p><b>Action Plan/Community Projects/ /Funding Applications.</b></p> <p><b>For Council consideration and vote.</b></p> <p><b>Chairwoman</b> Cllr Woolf to update Council from Events Committee meeting. Hanging Basket Updates Christmas Tree Update</p> <p>Update Report Given. Hanging Baskets &amp; Christmas Tree updates are not yet in.</p> <p><b>Clerk</b> Council Website Hosting &amp; updates. Quotes attached, for Councillors to consider. – To be held over until more quotes can be obtained.</p> <p>Boundary gate updates. – Awaits delivery of materials</p>																																	
<p><b>40.22</b></p>	<p><b>Council to accept Heelis &amp; Lodge as Internal Auditors.</b> Propose Cllr Woolf Seconded Cllr Carter – Unanimously agreed,</p>																																	
<p><b>41.22</b></p>	<p><b>Finance (to include any invoices received prior to meeting, and not noted below) 🖐</b></p> <p>a) Chairman signed the Barclays Community Account Balance as at 31st March 2022</p> <p>b) The Council to agree months bank reconciliations for March/April 2022. Agreed</p> <p>c) Councillors to resolve to pay the following:</p> <p><b>Finance cont.</b></p> <table border="1" data-bbox="252 1659 1415 2054"> <thead> <tr> <th>Payment Type</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount £'s</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Miss E Morris</td> <td>Clerk Wages</td> <td>828.77</td> <td></td> </tr> <tr> <td>BACS</td> <td>HMRC</td> <td>Employer Contribution</td> <td>264.94</td> <td></td> </tr> <tr> <td>BACS</td> <td>H. Woolf</td> <td>Gardening</td> <td>25.50</td> <td></td> </tr> <tr> <td>BACS</td> <td>EALC</td> <td>Membership Fees</td> <td>707.50</td> <td></td> </tr> <tr> <td>BACS</td> <td>EALC</td> <td>2021 Course Fees</td> <td>186.00</td> <td></td> </tr> </tbody> </table>				Payment Type	Payee	Invoice Detail	Amount £'s	VAT	BACS	Miss E Morris	Clerk Wages	828.77		BACS	HMRC	Employer Contribution	264.94		BACS	H. Woolf	Gardening	25.50		BACS	EALC	Membership Fees	707.50		BACS	EALC	2021 Course Fees	186.00	
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	BACS	Chengs	Events leaflets	125.00	
	Fully Agreed - <i>Lottery Grant of £7,100 paid in.</i>				
42.22	<b>Planning</b> 🖐️ 📁 Cllrs Hammond & Carter to report on planning issues.  Shot Farm development. Awaits consultation.				
43.22	<b>Items for May Agenda</b>				
	<b>Bus Shelter by the post office requires a good clean.</b>				
44.22	<b>Date of Annual Parish Meeting May 3<sup>rd</sup> @ 7pm 2022</b>  Cllrs Hammond suggests Essex Active are invited. He agrees to make contact.				
45.22	<b>Annual Parish Council Meeting date May 10<sup>th</sup> @ 7:30pm 2022</b>				
	<b>Meeting closed</b>				