



SHOTGATE PARISH COUNCIL

Chairman, Cllr. M. Biddle 01268 562877 – Clerk Emma Morris clerk@shotgatepc.org.uk

TO: Members of Shotgate Parish Council

You are hereby summoned to attend the Ordinary Meeting of Shotgate Parish Council, On Tuesday the 14th June 2022 at 7:30pm. For the purpose of transacting the following business. Being held at Shotgate Baptist Church hall, Bruce Grove Shotgate.

Emma Morris

Clerk to Shotgate Parish Council

Wednesday 8th July 2022

Motions for Council to vote & Accept indicated by 🖐️

63.22	Chairman’s Welcome & Apologies & Reasons for Absence – Council to vote & Accept 🖐️
64.22	Minutes of previous meeting. (to be agreed and signed) 🖐️
65.22	Declarations and Interests (existence and nature)
66.22	<p>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</p> <p>The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council.</p> <ul style="list-style-type: none"> - Resident reports a severe pot hole in the pavement outside the main gates to the park, which she twisted her ankle in, and saw a lady fall because of it. - Residents of Crouchview report refuse collection lorries have damaged the pathway at the bottom of the road, the upkeep of which is the responsibility of residents, residents ask for the council to repair the damage caused as an act of goodwill. -
67.22	<p>County & District Ward Councillors reports.</p> <p>Essex County Council Cllr Ball Cllr Buckley</p> <p>Wickford North Ward Councillors Cllr Brockman Cllr Morris Cllr Holliman</p>



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68.22	<p>Action Plan/Community Projects/Funding Applications</p> <p>Council to review all new Website quotes & choose which to adopt. . – Council to vote to accept 🖐️ where necessary</p> <p>Held over from last month.</p> <p>Cllr Woolf Update from Events Committee</p> <ul style="list-style-type: none"> - Theatre & Summer Fayre Advertising costs 🖐️ - Christmas Tree updates & proposal 🖐️ - Jubilee Event – de-brief update - Chairwoman’s allowance- voucher 🖐️ <p>Cllr Harrison Pergola enquiry updates Cherry Tree update</p>																				
69.22	<p>Finance (to include any invoices received prior to meeting, and not noted below) 🖐️</p> <p>a) Chairman signed the Barclays Community Account Balance as at 30th May 2022 £25,810.60</p> <p>b) The Council to agree months bank reconciliations for April. ☐</p> <p>c) Councillors to resolve to pay the following:</p> <p>Finance cont.</p> <table border="1" data-bbox="252 1462 1418 1749"> <thead> <tr> <th>Payment Type</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount £'s</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Miss E Morris</td> <td>Clerk Wages</td> <td>990.54</td> <td></td> </tr> <tr> <td>BACS</td> <td>HMRC</td> <td>Employer Contribution</td> <td>390.42</td> <td></td> </tr> <tr> <td>BACS</td> <td>H.Woolf</td> <td>Gardening</td> <td>TBC</td> <td></td> </tr> </tbody> </table>	Payment Type	Payee	Invoice Detail	Amount £'s	VAT	BACS	Miss E Morris	Clerk Wages	990.54		BACS	HMRC	Employer Contribution	390.42		BACS	H.Woolf	Gardening	TBC	
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70.22	<p>Planning 🖐️ 📁</p> <p>Cllr Hammond to report on planning applications and give recommendations.</p>																				
71.22	<p>Items for next agenda</p>																				
72.22	<p>Meeting Closed</p>																				



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56.22	
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58.22	
59.22	
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61.22	<p><i>The following item is to be held in private, as it relates to employment issues, Members of the Public & Press are asked to leave the meeting. Clerk to leave the meeting for this item, and Minutes to be taken by Cllr Burton</i></p> <p>Clerk Appraisal.</p>
62.22	<p>Next council meeting date June 14th 2022</p> <p>Meeting Closed.</p>