



SHOTGATE PARISH COUNCIL

Chairwoman Cllr Jackie Woolf – Clerk Emma Morris clerk@shotgatepc.org.uk

TO: Members of Shotgate Parish Council

You are hereby summoned to attend the Ordinary Meeting of Shotgate Parish Council, On Tuesday the 11th October 2022 at 7:30pm. For the purpose of transacting the following business.

Being held at Shotgate Baptist Church hall, Bruce Grove Shotgate.

Emma Morris

Clerk to Shotgate Parish Council

Wednesday 5th October 2022

Motions for Council to vote & Accept indicated by 🖐️

84.22	Chairman to announce 1min silence to acknowledge the passing of HM The Queen. Chairman's Welcome & Apologies & Reasons for Absence – Council to vote & Accept 🖐️
85.22	Minutes of previous meeting. (to be agreed and signed) 🖐️
86.22	Declarations and Interests (existence and nature)
87.22	Public Participation Session The maximum time allowed for this item will be no longer than 20 minutes, at the close of this item members of the public will no longer be permitted to address the council. Concern from a resident regarding the poor state of the Hodgson Way Memorial.
88.22	County & District Ward Councillors reports. Essex County Council Cllr Ball Cllr Buckley Wickford North Ward Councillors Cllr Brockman Cllr Morris Cllr Holliman
89.22	Vacancy for Councillor Council to vote to co-opt from two applicants.
90.22	Action Plan/Community Projects/Funding Applications Vice- Chair Cllr Burton Bus-stops are in need of cleaning. Council to vote to obtain quotes to do this.



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Council to agree a working party is formed to discuss and propose the costings and dates for any 2023 events, prior to the events committee making a formal vote to bring to the finance committee.

Glass/plastic replacements for the Notice Board, as the current inserts are badly scratched and graffitied.

Clerk

Council to decide on a date to launch the remembrance rose planting day, in Shotgate Park Planters.

Gardener will need to prepare the earth.

Remembrance Sunday. Wreath to be purchased, & lamppost poppies & tommy signs to be considered.

Cllr Harrison

To propose a budget meeting date following on from the finance committee meeting held earlier.

91.22

Finance (to include any invoices received prior to meeting, and not noted below) 🖐️

Barclays Bank Reconciliation August 30th 2022 : £10,887.94

a)Chairman signed the Barclays Community Account Balance as at 31st July & 31st August & 30th September 2022

b) The Council to agree months bank reconciliations for August & September

c) Councillors to resolve to pay the following:

Finance cont.

Payment Type	Payee	Invoice Detail	Amount £'s	VAT
BACS	Miss E Morris	Clerk Wages	640.53	
BACS	HMRC	Employer Contribution	151.95	
BACS	H.Woolf	Gardening	25.50	



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