



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf – Clerk Emma Morris clerk@shotgatepc.org.uk

MINUTES FOR PARISH COUNCIL MEETING HELD ON Tuesday 11th January 2022 @ 7.30pm, at Shotgate Baptist Church, Bruce Grove, Shotgate.

Those Present

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| <i>Cllr Jackie Woolf -Chairwoman</i> | <i>Cllr Andrew Carter</i> |
| <i>Cllr Clive Burton</i> | |
| <i>Cllr Trevor Hammond</i> | |
| <i>Cllr Eunice Brockman</i> | |
| <i>Cllr David Harrison</i> | <i>Cllr Buckley</i> |
| <i>Miss Emma Morris - Clerk</i> | <i>Cllr Ball</i> |

Motions for Council to vote & Accept indicated by 🖐

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| 01.22 | Chairman's New Year's Welcome & Apologies & Reasons for Absence – Council to vote & Accept 🖐 Cllr Biddle absent due to family commitment. |
| 02.22 | Minutes of previous meeting. (to be agreed and signed) 🖐 Minutes Agreed. |
| 03.22 | Declarations and Interests (existence and nature) None |
| 04.22 | Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council. <i>Nothing brought to the attention of the Clerk at time of publication.</i> Council to note that the Russell Gardens Fly-tip area is being cleared. Cllr Brockman updates that it may be small industrial units or homes. Member of the public raises complaints regarding the ineffective website, and asks that minutes be made available to all residents. Cllr Harrison asks that Minutes be made available on the notice board. |
| 05.22 | Borough/County Councillors Reports – ECC Highways/Basildon/Ward issues County Cllr's – Ball & Buckley |



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| | <p>Cllr Buckley – Essex CC 4.99% increase in council tax, this is to meet the Adult Social Care bill of £650Million for 17 thousand people in the county. and to maintain the general fund for a level of service that is currently provided.</p> <p>Cllr Ball 'Levelling up' to look at deprived areas in Essex, Rural Issues, access issues, social isolation, education & employment opportunities. Basildon, Harlow & Tendring, Braintree (rural) Canvey have been identified as the geographical focus for the Council.</p> <p>Holiday Hunger projects have been maintained in Wickford.</p> <p>Cllr Harrison raises the issue with the workforce making temporary repairs, not being efficient, without necessary supervision of the workforce.</p> <p>Wickford North District Cllr's Brockman</p> <p>Cllr Harrison updated Council that the artwork at Wickford Library will be removed and saved for the future.</p> <p>The CAB has access to their services at the new Wickford library. CLC may be re-opened with projects in the near future.</p> |
| 06.22 | <p>Action Plan/Community Projects/ /Funding Applications.</p> <p>For Council consideration and vote.</p> <p>Chairwoman Cllr Woolf to update Council from Events Committee.</p> <p>Easter Sunday Market – Proposed BT Cllr Harrison Seconded by Cllr Woolf ---- Agreed by full council</p> <p>Fibro Fun Flurry Sun 15th May 2022 For Fibromyalgia UK – Essex to arrange with full support from Council. Proposed Cllr Harrison Seconded Cllr Burton ---- Agreed by full council</p> <p>Lamp-post Permissions to be applied for approx. cost £50 per year, Proposed Cllr Woolf Seconded Cllr Harrison ---- Agreed by full council</p> |



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| | <p>Clerk. Council to note that an application has been made to the Locality Fund for the raised planters in Shotgate Park and also the replacement boundary gates.</p> <p>It is proposed that the wooden pergola is re-applied for</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 07.22 | <p>Council to review current Risk Assessment, Standing Orders and Financial Regs. Propod Cllr Harriosa Seconded Cllr woolf ---- Agreed by full council Note any changes and accept the inclusion of GDPR regulations. To next meeting</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 08.22 | <p>Finance (to include any invoices received prior to meeting, and not noted below) 🖐</p> <p>a) Chairman signed the Barclays Community Account Balance as at 31st Dec 2021 ---- Agreed by full council</p> <p>b) The Council to agree months bank reconciliations for Dec 2021. ---- Agreed by full council</p> <p>c) Councillors to resolve to pay the following: ---- Agreed by full council</p> <p>Finance cont.</p> <table border="1" data-bbox="252 1447 1422 1888"> <thead> <tr> <th>Payment Type</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount £'s</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Miss E Morris</td> <td>Clerk Wages</td> <td>£771.57</td> <td></td> </tr> <tr> <td>BACS</td> <td>HMRC</td> <td>Employer Contribution</td> <td>235.46</td> <td></td> </tr> <tr> <td>BACS</td> <td>PHS</td> <td>Christmas Tree & Lights</td> <td>986.40</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Payment Type | Payee | Invoice Detail | Amount £'s | VAT | BACS | Miss E Morris | Clerk Wages | £771.57 | | BACS | HMRC | Employer Contribution | 235.46 | | BACS | PHS | Christmas Tree & Lights | 986.40 | | | | | | | | | | | | | | | | |
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| 09.22 | <p>Modelling Devolution. – proposal for working to together to deliver local services. 🖐</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



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| | <p>Council to note any response from Monitoring Officer to request for further information and what this would mean for Shotgate PC.</p> <p>Council have not yet heard from Monitoring officer. Council are of the opinion that double taxation will not benefit Shotgate Residents.</p> |
| 10.22 | <p>Planning 🖱️ 📁</p> <p>Cllrs. Burton & Woolf to report on planning applications and give recommendations.</p> <p>Cllr Carter & Hammond to attend area training at Billericay Town Council FOC.</p> |
| 11.22 | <p>Items for February Agenda</p> |
| | <p>New website quotes.</p> |
| | <p>Next council meeting date Feb 8th 7:30pm Meeting closed 20:43.</p> |
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