



SHOTGATE PARISH COUNCIL

Chairwoman, Cllr. J. Woolf – Clerk Emma Morris clerk@shotgatepc.org.uk

TO: Members of Shotgate Parish Council

You are hereby summoned to attend the Ordinary Meeting of Shotgate Parish Council, On Tuesday the 08th February 2022 at 7:30pm, at Shotgate Baptist Church, Bruce Grove. For the purpose of transacting the following business. Members of the Press and public are invited.

Social Distancing and Covid-19 regulations will be observed.

Emma Morris

Clerk to Shotgate Parish Council
Wednesday 2nd February 2022

Motions for Council to vote & Accept indicated by 🖐

12.22	Chairman's New Year's Welcome & Apologies & Reasons for Absence – Council to vote & Accept 🖐
13.22	Minutes of previous meeting. (to be agreed and signed) 🖐
14.22	Declarations and Interests (existence and nature)
15.22	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for this item will be no longer than 15 minutes, at the close of this item members of the public will no longer be permitted to address the council. <i>Nothing brought to the attention of the Clerk at time of publication.</i>
16.22	Borough/County Councillors Reports – ECC Highways/Basildon/Ward issues County Cllr's – Ball & Buckley Wickford North District Cllr's Brockman Morris Holliman



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17.22	<p>Action Plan/Community Projects/ /Funding Applications.</p> <p>For Council consideration and vote.</p> <p>Chairwoman Cllr Woolf to update Council from Events Committee.</p>																																								
18.22	<p>Council to review and accept the inclusion of GDPR regulations.</p>																																								
19.22	<p>Finance (to include any invoices received prior to meeting, and not noted below) 🖐</p> <p>a) Chairman signed the Barclays Community Account Balance as at 31st Dec 2021</p> <p>b) The Council to agree months bank reconciliations for Dec 2021.</p> <p>c) Councillors to resolve to pay the following:</p> <p>Finance cont.</p> <table border="1" data-bbox="252 1308 1417 1787"> <thead> <tr> <th>Payment Type</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount £'s</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Miss E Morris</td> <td>Clerk Wages</td> <td>£720.57</td> <td></td> </tr> <tr> <td>BACS</td> <td>HMRC</td> <td>Employer Contribution</td> <td>TBC</td> <td></td> </tr> <tr> <td>BACS</td> <td>SCRIBE</td> <td>Accountancy package</td> <td>£345.60</td> <td></td> </tr> <tr> <td>BACS</td> <td>Secure Box services</td> <td>SPC Storage</td> <td>£21.60</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payment Type	Payee	Invoice Detail	Amount £'s	VAT	BACS	Miss E Morris	Clerk Wages	£720.57		BACS	HMRC	Employer Contribution	TBC		BACS	SCRIBE	Accountancy package	£345.60		BACS	Secure Box services	SPC Storage	£21.60																
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20.22	<p>Dogs Trust – Canine Care Card Scheme & Community Talks.</p> <p>Council to decide if we should support this initiative by advertising and asking them to attend the Annual Parish Meeting. 🖐</p> <p>see attached e-mail.</p>																																								



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21.22	Planning   Cllrs. Burton & Woolf to report on planning applications and give recommendations. Cllr Carter to attend area training at Billericay Town Council FOC.
22.22	Items for March Agenda
	Next council meeting date March 8th 7:30pm Meeting closed