



## SHOTGATE PARISH COUNCIL

Chairwoman. Cllr. Jackie Woolf. 07970 254 847 – Clerk Emma Morris clerk@shotgatepc.org.uk

**TO: Members of Shotgate Parish Council Events Committee**

You are hereby summoned to attend a meeting of Shotgate Parish Council Events Committee, on Tuesday 6<sup>th</sup> July 2021 at 7:00pm at Shotgate Baptist Church Hall, Bruce Grove for the purpose of transacting the following business.

**Covid-19 Safety measures to be observed. Masks or face shields to be worn.**

*Emma Morris*

Clerk to Shotgate Parish Council

29<sup>th</sup> June 2021

40.21	<b>Chairmans Welcome &amp; Apologies &amp; Reasons for Absence</b> – Committee to vote & Accept 🖐
41.21	<b>Agree previous meeting Minutes</b> – Committee to vote & Accept 🖐
42.21	<b>Declarations and Interests</b> (existence and nature) – Committee to vote & Accept 🖐
43.21	<b>Ideas/Plans for the Queens Platinum Jubilee Event June 2022</b> – Committee to vote & Accept 🖐 <b>Committee to consider budget plans, working party, event dates.</b> <b>Consider quotes for Marquee/stage hire</b>
44.21	<b>De-brief Monthly Saturday Market</b> <i>Contrary to sec 60 Food Act 1984. Power to provide a market.</i>  <b>OUTGOINGS     £1,215.29</b> <b>INCOMINGS     £1,725.00 (est @ 20 stalls for July – Sept)</b> <b>                         = £509.71.</b>  Committee to decide if any profit from the Market at the end of the season is to be passed back to stall holders, or to keep for Advertising & Costs for 2022 Market. – Committee to vote & Accept 🖐
45.21	<b>Moving On – Out of Lockdown.</b> <i>Contrary to sec 145 (1) (a) Local Government Act 1972. Power to charge admission sec 145 (2) LGA 1972.</i> <b>To promote health &amp; Well-being and combat Social Isolation.</b> Not approved by District at this time.
46.21	<b>Shotgate Yard Sale</b> Advertised in the Parish Magazine after a positive response vis FB poll.



# SHOTGATE PARISH COUNCIL

Chairwoman. Cllr. Jackie Woolf. 07970 254 847 – Clerk Emma Morris clerk@shotgatepc.org.uk

	Houses to be mapped & marked with balloons for shoppers to see who is involved. Contact from 2 residents this week. Reminders to be sent out nearer the time.									
<b>47.21</b>	<b>Banner for the Gazebo to be utilised at Events and Gatherings.</b> – Committee to vote & Accept 🖐️  Committee to consider Costs & Design									
<b>48.21</b>	<b>Finance.</b>  <b>Committee to agree the following items due for payment. Any amount more than £5,000 to be taken before full council.</b>									
	<table border="1"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Basildon Council</td> <td>Park Hire fee (May &amp; June)</td> <td>£316.40</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payee	Item	Amount	Basildon Council	Park Hire fee (May & June)	£316.40			
Payee	Item	Amount								
Basildon Council	Park Hire fee (May & June)	£316.40								
<b>49.21</b>	<b>Items for the next agenda ?</b>									
<b>50.21</b>	<b>Date of Next Events Committee Meeting</b> First Tuesday of every Month when required.									