



SHOTGATE PARISH COUNCIL

Chairwoman. Cllr. Jackie Woolf. 07970 254 847 – Clerk Emma Morris clerk@shotgatepc.org.uk

TO: Members of Shotgate Parish Council Finance Committee

You are hereby summoned to attend a meeting of Shotgate Parish Council Events Committee, , on Tuesday 6th July 2021 at 7:45pm at Shotgate Baptist Church Hall, Bruce Grove for the purpose of transacting the following business.

Covid-19 Safety measures to be observed. Masks or face shields to be worn.

Emma Morris

Clerk to Shotgate Parish Council

29th June 2021

01.21	Chairmans Welcome & Apologies & Reasons for Absence – Committee to vote & Accept 🖐
02.21	Declarations and Interests (existence and nature) – Committee to vote & Accept 🖐
03.21	Welcome to the new Committee Mark Biddle – Chair Eunice Brockman Clive Burton Jackie Woolf.
04.21	Committee Terms of Reference. Committee to consider content, to be created and accepted at the next meeting.
05.21	2020/21 Audit. Committee to vote & Accept 🖐 Committee to view end of year Audit documents, to review actions and consider changes required for the 2022 Budget. <i>Hard Copies of key documents will be provided at the meeting.</i>
06.21	Fundraising & Grant provision. Committee to vote & Accept 🖐 Committee to consider these as part of the finance committee responsibilities.
07.21	Items for the next agenda ?
08.21	Date of Next Events Committee Meeting First Tuesday of every Month when required.



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