



# SHOTGATE PARISH COUNCIL

, Cllr.M. Biddle 01268 562877 – Clerk Emma Morris clerk@shotgatepc.org.uk

**TO: Members of Shotgate Parish Council Events Committee**

**You are hereby summoned to attend a meeting of Shotgate Parish Council Events Committee, , on Tuesday 18<sup>th</sup> May 2021 at 7:30pm at Shotgate Baptist Church Hall, Bruce Grove for the purpose of transacting the following business.**

**Covid-19 Safety measures to be observed. Masks or face shields to be worn.**

*Emma Morris*

Clerk to Shotgate Parish Council

10<sup>th</sup> May 2021

30.21	<b>Chairmans Welcome &amp; Apologies &amp; Reasons for Absence</b> – Committee to vote & Accept 🖐️
31.21	<b>Agree previous meeting Minutes</b>
32.21	<b>Declarations and Interests</b> (existence and nature)
33.21	<b>Welcome the new 2021/22 Events Committee members.</b> Chair – Cllr Jackie Woolf Cllr Clive Burton Cllr Trevor Hammond Cllr Mark Biddle Mr Danny Crawford Mrs Joanne Ride Mrs Rachel Ollington
34.21	<b>De-brief Monthly Saturday Market</b> 🖐️ <i>Contrary to sec 60 Food Act 1984. Power to provide a market.</i>  – 1 <sup>st</sup> Saturday of every month May – Sept. May Stall holders Flowers Green Grocers Bakers Cakes Plants Dairy Jams & Chutney Local crafters stall.  Porta loo for traders.  <b>PROPOSED</b>



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To increase the number of stalls permitted from 10 to 20 following demand from residents.

To retain the ethos of quality over quantity and to have only one of each stall.

## Estimated Costings May – September.

### OUTGOINGS

May - £158.20 hire fee  
£72.00 Loo hire  
£64.29 Banners

### INCOMINGS

8 x Zero

June - £158.20 hire fee  
£72.00 Loo Hire  
= £230.20

18 x £12.50 fee = £225.00

= £5.20 loss

July - £158.20 hire fee  
£72.00 Loo hire  
= £230.20

20 x £25 stall fee = £500.00

= £269.80 profit

August - £158.20 hire fee  
£72.00 Loo hire  
= £230.20

20 x £25 stall fee = £500.00

= £269.80 profit

Sept - £158.20 hire fee  
£72.00 Loo hire  
= £230.20

20 x £25 stall fee = £500.00

= £269.80 profit

TOTALS £1,215.29 out

£1,725.00 in

**Overall profit £509.71 est.**

35.21

**Moving On – Out of Lockdown.** *Contrary to sec 145 (1) (a) Local Government Act 1972. Power to charge admission sec 145 (2) LGA 1972.*

**To promote health & Well-being and combat Social Isolation.**

Hire Forms have been submitted.

Committee to decide on Advertising material, and if enquiries with potential exhibitors should begin now or wait until permissions have been obtained?

EALC wish to interview us as a pioneer in Essex promoting health & well-being, following the success of the market for the community and this proposed event.



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<b>36.21</b>	<b>Shotgate Yard Sale – Proposed</b>  For residents to place unwanted items for sale at the end of the yards, drives or house frontage, a small fee could be charged to cover advertising and printing, so like yard sales that occur in the US but on a community scale on the same day. Houses could be mapped for shoppers to see who is involved, similarly to the Pumpkin & Christmas lights maps.
<b>37.21</b>	<b>McMillan Coffee Morning</b> Ideas for fundraising
<b>38.21</b>	<b>Items for the next agenda ?</b>
<b>39.21</b>	<b>Date of Next Events Committee Meeting</b> Date to be set. Proposed 1 <sup>st</sup> Tuesday of the Month Committee to decide and set schedule for 2021/22