



SHOTGATE PARISH COUNCIL

, Cllr.M. Biddle 01268 562877 – Clerk Emma Morris clerk@shotgatepc.org.uk

MINUTES FOR THE VIRTUAL PARISH COUNCIL MEETING HELD ON Tuesday 9th February 2021 @ 7.30pm, via Zoom, Shotgate.

Those Present

<i>Cllr Mark Biddle - Chair (joined late)</i>	<i>Cllr Jackie Woolf -Vice Chair</i>
<i>Cllr Clive Burton</i>	<i>Cllr Trevor Hammond</i>
<i>Cllr Eunice Brockman</i>	<i>Cllr David Harrison</i>
<i>Cllr Helen Byatt</i>	<i>Cllr Malcolm Buckley</i>
<i>Miss Emma Morris - Clerk</i>	<i>Cllr Peter Holliman</i>

Meeting started at 19:30

12.21	<p>Vice- Chair’s Welcome & Apologies & Reasons for Absence – Council to vote & Accept Cllr Mark Biddle will be joining the meeting late. Cllr Tony Ball sends his apologies.</p> <p>All agreed.</p>
13.21	<p>Minutes of previous meeting. – Agreed.</p>
14.21	<p>Declarations and Interests (existence and nature) – None</p>
15.21	<p>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</p> <p><i>Resident of Sandown Road/Bridge Road asks for signage and proper visible road markings at the junction. Askes when the road priority was changed, who made the decision and why were the residents not consulted. The junction at present is dangerous and makes no sense to road users. The white lines were supposed to have been relined, but no plans on highways website can be found.</i></p> <p>Cllr Buckley states that he will try and find out the logic behind the current road markings, as from memory he believes the original plans to place a mini-roundabout at that junction were scrapped due to problems with the sight line. Information will be brought to the Highways panel, which may take some time.</p> <p>Cllr Byatt asks that the white lines be re-painted ASAP.</p>



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Complaint from Resident regarding the lack of a safe crossing provision in Hodgson Way.

Cllr Buckley states that the road wouldn't meet the criteria to have a marked pedestrian crossing. The island that are currently there is a refuge, and not designed for pushchairs and people, there could be a possibility to extend the refuge lengthways, as the road width needs to be kept as it is.

Speed is continued to be monitored and both Cllr Bickley & Ball are working towards reducing the whole road to 30mph, and the Highways panel are looking at this.

Complaints re parking on grass verges around both the industrial and residential areas of Shotgate. Request for signage to prevent parking.

Cllr Buckley states that there is no current legislation to prevent parking on verges, in our area. However verges that are cultivated cannot be parked on under the Essex Act. But this would need enforcing,

Any changes in parking, be that yellow lines or the introduction of residents permits, need to go to public consultation. If verges were concreted over to make way for parking this would be very expensive, and may be that the money would be better spent elsewhere to make improvements.

Numerous complaints from the public regarding the fly-tipping in Russell Gardens.

Cllr Harrison asks the clerk to contact Basildon Council and ask for them to apply for a community protection order.

Clerk gives Cllr Brockman details of the landlord fro the property where the fly-tipping is taking place.

Cllr Peter Holliman raises a question regarding the Burger van which has recently arrived in Bruce Grove. He states that he has received complaints of noise, cooking smells and verge parking.

Clerk explains that this is a private arrangement between the local vendor and the Baptist Church which is serving the community. The Parish Council have not been involved in any arrangement, but have advertised on their facebook page, as they do to promote *all* local businesses during the pandemic.

Cllr Harrison asks Cllr Holliman to contact Basildon Council Environmental Health to raise any concerns.



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	<p>20:13 Cllr Mark Biddle joins the meeting and takes over as Chair.</p>
<p>16.21</p>	<p>Borough/County Councillors Reports – ECC Highways/Basildon issues</p> <p>County Council</p> <p>Cllr Buckley –</p> <ul style="list-style-type: none"> • County have been dealing with Covis & the impact on locals services. • The locality fund is now complete, with many local projects being helped. Shotgate has benefited from two grants. <p>Borough Councillors</p> <p>Cllr Eunice Brockman – (Wickford North)</p> <ul style="list-style-type: none"> • Attended the Bus Forum. Due to a drop in customers, the local service is now every 20 minutes instead of 15. Looking into installing new bus-stops. <p>Cllr Peter Holliman – (Wickford North)</p> <ul style="list-style-type: none"> • Local elections will be held on the 6th May. – the arrangements for this have not yet been finalised. • Looking at improving road with Cllr Buckley • Streams are quite full at the moment, but the drainage under Shotgate Bridge are coping well. • The works at Guernsey Gardens are still continuing <p>Cllr David Harrison –(Wickford Park)District Chair of Parks & Open Spaces.</p> <ul style="list-style-type: none"> • Refuse collections were postponed his week due to unsafe conditions and will be collected as usual when the weather improves. • Beauchamps field will be developed into wetlands, woodlands & a community orchard, with residents being able to sponsor a tree. • Proposed Budget is currently being decided by full council and is looking to freeze current rates with no increase.



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Cllr Brockman

Shotgate in Bloom Competition & Shotgate Christmas Lights Challenge, wants both these items to be in the next Newsletter. Currently postponed due to the pandemic. Clerk to look at publishing a newsletter on the website.

Reminder to residents to illuminate their door numbers where possible.

Clerk

Reminder to Councillors to complete or update the Declaration of interests form *Updated form to be sent out after the meeting to include the adopted Code of Conduct, if agreed.*

Web site – updates.

GDPR is now adhered to.

View Counter has been added.

Awaits new template design to be uploaded before documents and details can be transferred. Due mid Feb.

A page has been created to put in place should Op. London Bridge be required. Cllr Burton asks that it be mobile & tablet friendly.

21.01 Cllr Woolf leaves the meeting. Returns 21.02

Boundary Gates 🖐

It was decided last year to simply clean the gates, and review them again this year.

Cllr Byatt proposes that the gates are cleaned and patched up where possible.

Cllr Harrison Seconds the motion. Fully Agreed Motion Carried.

20.21

Finance (to include any invoices received prior to meeting, and not noted below)

a) Chairman signed the Barclays Community Account Balance as at 31st January 2021

b) The Council to agree months bank reconciliations for January. Agreed. ☐

c) Councillors to resolve to pay the following:

Finance

Payment Type	Payee	Invoice Detail	Amount £'s	VAT
BACS	Miss E Morris	Clerk Wages	750.57	
BACS	HMRC	Clerk Taxes	223.01	



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	BACS	Starboard Systems	Scribe Accountancy	485.00	97.00	
21.21	Planning No items raised					
22.21	Items for next agenda No items raised					
23.21	Date of next meeting - March 9th 2021 7.30pm Zoom.					
	Meeting Closed at 21.30 with thanks.					