



SHOTGATE PARISH COUNCIL

, Cllr.M. Biddle 01268 562877 – Clerk Emma Morris clerk@shotgatepc.org.uk

MINUTES FOR THE PARISH COUNCIL MEETING HELD ON Tuesday 8th October 2019 @ 7.30pm at Shotgate Baptist Church Hall, Bruce Grove, Shotgate.

124.19	<p>Chairmans Welcome & Apologies & Reasons for Absence – Council to vote & Accept Cllr. Morris- Prior Meeting County Cllr. Ball – Prior meeting Cllr. Holliman – None Offered.</p> <p>Present.</p> <p>Chairman – Cllr. Mark Biddle Cllr. Clive Burton Vice Chair – Cllr. Jackie Woolf Cllr. Trevor Hammond Clerk - Emma Morris Cllr. David Harrison Cllr. Eunice Brockman County Cllr. Malcolm Buckley</p>
125.19	<p>Minutes of previous meeting. – Agreed</p>
126.19	<p>Declarations and Interests (existence and nature) – Cllr. Woolf declares a non-pecuniary interest re item 130.19.</p>
127.19	<p>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</p> <ul style="list-style-type: none"> - <i>Bruce Grove. Major Greenwood requests assurances that the work will be completed as promised and within date. Cllr. Buckley gives those assurances.</i> - <i>Mr & Mrs Collins complain about the poor service at Shotgate Surgery since being under the Robert Frew Partnership. Cllr, Brockman will take this up at the Patient Participation Group.</i> - <i>Resident complains about the congestion on the Shotgate Roads. This week it is due to Emergency Utility repairs in Southend Road</i>
128.19	<p>Borough/County Councillors Reports – ECC Highways/Basildon issues</p> <p>Cllr Eunice Brockman – District</p> <ul style="list-style-type: none"> • Monday 11th November, there will be a Safer Communities event in St Catherine’s Church Hall from 7pm until 9pm. • Bus Forum meeting will be held next week. • Shotgate street lights will remain on overnight. <p>Cllr Malcolm Buckley – County</p> <ul style="list-style-type: none"> • Reiterates Bruce grove works is due to start before the end of March 2020, Barrier will be fixed permanently at the same time, Delayed due to spending priorities elsewhere. • Traffic congestion, due to Utility repairs, in Southend Road, The changes to the Co-op roundabout are in conflict with a 2017 plan by Essex County Council to widen the carriageways and reduce the roundabout.



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	<ul style="list-style-type: none"> • Climate Change is being taken seriously by County with planting initiatives including pollinator planning, Recycling – road surfacing will be recycled. Solar Panels and energy schemes. 3,000 trees to be re-planted at a cost of £1million. • Funding for 60 Buses to reduce pollution by emissions. • Hoping to work in partnership with Parish Councils, regarding planting. <p>20:20 hrs Cllr. Buckley Leaves, Cllr. Harrison leaves the meeting for a few minutes. Chairman calls a comfort break. 20:25 meeting re-convenes.</p>
129.19	<p>T-shirts.</p> <p>It is proposed by Cllr. Biddle that a white Polo shirt with the Parish Council logo on be obtained for all members to wear at events. Seconded by Cllr. Burton. Voted 5/1 Cllr. Harrison Against. Cllr. Burton to obtain quotes.</p> <p>Identification Badges were mentioned, 7 postponed to next meeting. Lanyards voted against.</p>
128.19	<p>Children’s Litter & Sensory Rubbish Bin Installation. Clerk Obtained 3 Quotes. Cllr. Biddle Proposed quote by D. Woolf accepted at £330 Seconded by Cllr. Burton. Voted for by Cllr’s Biddle, Burton & Hammond. Voted for in principle awaiting Basildon Council permissions Cllr’s Harrison & Brockman. Cllr. Woolf abstains from voting.</p>
131.19	<p>Internet Banking. No updates to date. Held over to next meeting.</p>
132.19	<p>Sensory Garden Planting Scheme. Moved to Budget meeting</p>
133.19	<p>Events Committee.</p> <p>Christmas tree light up event update.</p>



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134.19	<p>Action Plan /Community Projects/Funding Applications</p> <p>Cllr. Burton. Defib will be installed on 19th October. Agreed to purchase a £2.50 UV security pen from Amazon. Costings for generator hire or purchase. 2.5 Kw approx. £200 to buy, or hire at £25 per day or £39 per week. Cllr. Burton proposes hiring Cllr. Harrison Seconds - Voted for Unanimously. Hanging Baskets – Increased planting was agreed with Cllr. Burton requested to price all lampposts along Southend Road to the railway bridge, for hanging baskets. To be brought to Budget meeting.</p> <p>Cllr Hammond. Tabler Tennis Base – No suitable quotes yet obtained. To be brought to Budget meeting.</p> <p>Cllr. Woolf.</p> <p>Children’s seating within the park. £529 per picnic bench £195 Toadstool seat. Company Playdate will provide a free no obligation quote. Cllr. Harrison suggests we speak with Basildon Parks dept.</p> <p>Flower Towers, no quotes – Bring to Budget meeting</p> <p>Christmas Street Lighting to be held over to next year,</p> <p>Clerk Cllr Harrison proposes and Cllr. Brockman Seconds that the Clerk should attend all training courses listed.</p>
135.19	<p>Councillor Vacancy</p> <p>No applicants</p>
136.19	<p>Finance</p> <p>a) Chairman signed the Barclays Community Account Balance as at 30th September 2019. b) The Council to agree months bank reconciliations for September. c) Councillors to resolve to pay the following :</p>



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Finance cont.				
Cheque	Payee	Invoice Detail	Amount £'s	VAT
100295	Miss E Morris	Clerk Wages	956.01	
100296	Castle Marquees	Event Security	144.00	
100297	Miss C Watson	Leaflet Design & print	65.00	
100298	Elec-Cellance	Defib Installation	220.00	
100299	EALC	Clerks Training tax	76.00	
100300	M Ratcliff	Gardening	52.50	
100301	Wel Medical	Defib	1,058.00	
100302	EALC	Council Law Book	49.95	
100303	Lawmens Security	Event Security	348.00	69.60
				Total 417.00
100304	HMRC	HMRC	377.84	
100305	Miss E Morris	Skip	180.00	
100306	Church Hall	Mtg Room	400.00	
d) AGAR received Chairman's signature to be forwarded to external auditors for completion.				
137.19	Planning			
	7 Fanton Chase – Decided.			
138.19	Items for next Month's Agenda			
	Clean Railway bridge & Cut back verges. Clean Shotgate Sign Cut Hodgson Way Verge Cllr. Taskings.			
139.19	Date of Next Meeting – 12th November 2019			
	Chairman – Gives thanks to all for the success of the Music Festival, Thanked the Church for the invitation to meet the new Vicar, and commented on the Payback scheme working well.			
	Closes the meeting with thanks at 9:25pm			



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