



SHOTGATE PARISH COUNCIL

, Cllr.M. Biddle 01268 562877 – Clerk Emma Morris clerk@shotgatepc.org.uk

TO: Members of Shotgate Parish Council

You are hereby summoned to attend a meeting of Shotgate Parish Council, at Shotgate Baptist Church Hall, on Tuesday the 12th November 2019 at 7:30pm for the purpose of transacting the following business.

Emma Morris

Clerk to Shotgate Parish Council

5th November 2019

140.19	Chairmans Welcome & Apologies & Reasons for Absence – Council to vote & Accept 🖐️
141.19	Minutes of previous meeting. (to be agreed and signed) 🖐️
142.19	Declarations and Interests (existence and nature)
143.19	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed for this item will be no longer than 20 minutes, at the close of this item members of the public will no longer be permitted to address the council.
144.19	Borough/County Councillors Reports – ECC Highways/Basildon issues Wickford North Cllrs.- Railway crossing lighting? County Cllrs. – Bruce Grove Start Date news?
145.19	Councillors & Clerk T-shirts. Updates of Costs – Cllr Burton Possibility of ID badges 🖐️
146.19	Children's Litter & Sensory Rubbish Bin. Update on Council permissions from Rob Baker.
147.19	Internet Banking Update – Cllr. Woolf
148.19	General Maintenance. Clean Railway bridge & Cut back verges. Clean Shotgate Sign Cut Hodgson Way Verge Cllr. Taskings.
149.19	What3words.



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	Council to review what this can offer the residents of Shotgate.																		
150.19	Events Committee New policy draft for full council approval. 🖐️																		
151.19	<p>Action Plan/Community Projects/ /Funding Applications</p> <p>Cllr. Burton- Extention to the Hanging Baskets planting scheme. Details & costings & Christmas street lighting – Costings. 🖐️</p> <p>Cllr. Hammond Table Tennis Table Base. -Installation and quotes.</p> <p>Cllr. Woolf Update on planting schemes within Shotgate's Parks. Memorial plaque/Memorial Bench for Keith options.</p> <p>Clerk Micro grants £500 for items to promote health & well-being and to eliminate social isolation ideas welcome. Dementia Friends Session reminder, 3:30pm 3rd December All welcome. Winter Newsletter ...Proposal – increase to 16 pages to make a Parish Magazine to include advertising and inclusion of Community Association, Hall hirer and Baptist Church user updates, to encourage the magazine to be kept for reference. 🖐️ VE day celebrations – NALC expect Parish Councils to be taking the lead on any organised celebrations. Council to decide if it wishes to take part. 🖐️</p>																		
152.19	Councillor Vacancy Clerk to update																		
153.19	<p>Finance (to include any invoices received prior to meeting, and not noted below)</p> <p>a) Chairman signed the Barclays Community Account Balance as at 31st October 2019.</p> <p>b) The Council to agree months bank reconciliations for October.</p> <p>c) Councillors to resolve to pay the following :</p> <p>Finance cont.</p> <table border="1"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount £'s</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>100310</td> <td>Miss E Morris</td> <td>Clerk Wages</td> <td>891.11</td> <td></td> </tr> <tr> <td>100311</td> <td>HMRC</td> <td>HMRC</td> <td>309.11</td> <td></td> </tr> </tbody> </table>				Cheque	Payee	Invoice Detail	Amount £'s	VAT	100310	Miss E Morris	Clerk Wages	891.11		100311	HMRC	HMRC	309.11	
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	100312	Well Medical	Defib Cabinet	557.94		
	100308	Post Mums Miss C. Watson	Newsletter Printing	160.00		
	100313	Post Mums Miss C Watson	Newsletter Delivery	60.00		
	100314	Miss E Morris	Candles	131.89		
	100315	Miss E Morris	Bluebell Bulbs	69.30		
	100316	Hill Allen	Accounting	66.00		
	100					
154.19	Planning 🖐️					
	Cllrs. Burton & Woolf to report on planning applications and give recommendations.					
156.19	Items for the next agenda.					
157.19	Date of Next Parish Council Meeting					
	December 10th @ 7:30pm					
	Meeting Close.					