



# SHOTGATE PARISH COUNCIL

Chairman, Cllr. M. Biddle 01268 562877 – Clerk Emma Morris clerk@shotgatepc.org.uk

**TO: Members of Shotgate Parish Council**

**You are hereby summoned to attend a meeting of Shotgate Parish Council, at Shotgate Baptist Church Hall, on Tuesday the 10<sup>th</sup> March 2020 at 7:30pm for the purpose of transacting the following business.**






*Emma Morris*

Clerk to Shotgate Parish Council

4<sup>th</sup> March 2020



indicates where there is a need for council to vote.

33.20	<b>Chairman's Welcome &amp; Apologies &amp; Reasons for Absence</b> – Council to vote & Accept 
34.20	<b>Minutes of previous meeting.</b> (to be agreed and signed) 
35.20	<b>Declarations and Interests</b> (existence and nature)
36.20	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> The maximum time allowed for this item will be no longer than 20 minutes, at the close of this item members of the public will no longer be permitted to address the council. Recording of the Public Participation Session is not permissible and any recordings must cease during this period.
37.20	<b>Borough/County Councillors Reports – ECC Highways/Basildon issues</b>
38.20	<b>Personnel Committee Report.</b> Clerk's Contract & Pension.
39.20	<b>Remembrance Bench.</b>  3 Quotes have been obtained to purchase a new Remembrance bench, it is proposed that a micro grant is applied for to match fund a bench and planting area to form a remembrance area within the park.
40.20	<b>Special Constables.</b>  There hasn't been any applicants, what need, apart from reassurance does Shotgate have for them? Crime figures Crime hotspots.
41.20	<b>General Standing Orders.</b>  Date of last review is there a need to revise them?



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42.20	<p><b>Local Council Health &amp; Well Being Plan</b>  EALC pilot scheme, to enhance the lives of residents over five areas.  Physical Activity  Social Isolation  Mental Health – Free training course available to all.  Learning Disabilities  Weight Management.  Shotgate PC need to outline what they are currently doing and how they can improve over these areas.</p>
43.20	<p><b>Updates on Alicia Avenue Railway path lighting.</b>  Cllr Brockman &amp; Cllr Burton.</p>
44.20	<p><b>Action Plan/Community Projects/Funding Applications</b></p> <p><b>Cllr Woolf.</b>  <b>Garden.</b>  Proposed committee policy &amp; spending plan. 🖐️  New appropriate Garden name- Council to vote 🖐️</p> <p><b>Cllr Byatt</b>  <b>Parking Review</b>  Updates on actions open to the council (if any) to prevent inconsiderate parking or verge parking across the community.</p> <p><b>Cllr Burton</b>  <b>Hanging Baskets</b>  Hanging baskets the 'lamp-post permissions</p> <p><b>Clerk</b>  <b>Annual Parish Meeting.</b>  Preferred Dates  Any key-note speakers preferred.</p>
45.20	<p><b>Finance (to include any invoices received prior to meeting, and not noted below)</b>  a) Chairman signed the Barclays Community Account Balance as at 31<sup>st</sup> February 2020  b) The Council to agree months bank reconciliations for January. 🖐️  c) Councillors to resolve to pay the following :</p>



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<b>Finance cont.</b>				
Cheque	Payee	Invoice Detail	Amount £'s	VAT
100349	Carers Choices	Charity Funds	773.00	
100350	Miss E Morris	Clerk Wages	792.89	
100351	HMRC	HMRC	281.66	
100352	M. Ratcliff	Gardening	TBC	
100353	Petty Cash	Easter Event	TBC	
100354	Carly Dann	Violet Streak's Circus	70.00	
100355	That Essex Printer	#1739	59.40	
<b>46.20</b>	<b>Planning</b> 			
	Cllrs. Burton & Woolf to report on planning applications and give recommendations.			
<b>47.20</b>	<b>Councillors Soap-Box. Updates &amp; Queries.</b>			
<b>48.20</b>	<b>Items for next agenda</b>			
<b>32.20</b>	<b>Date of next meeting April 14<sup>th</sup> 2020 @ 7:30pm</b>			