



SHOTGATE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Tuesday 11th June @ 7.30pm at Shotgate Baptist Church Hall, Bruce Grove, Shotgate.

THE CHAIRMAN REQUESTED MOBILE PHONES ARE SWITCHED OFF/TURNED TO SILENT

£ = Expenditure decision

👍 = A resolution made

	Cllr. C. Burton
Cllr. Mark Biddle- Chairman	Cllr M.Mowe – Essex County Council
Cllr. T. Hammond	
Cllr. D Harrison	Clerk – Emma Morris
Cllr. E Brockman	

72.19	<p>Chairmans welcome & Apologies & Reasons for Absence.</p> <p>Cllr. Woolf – Holiday</p>
73.19	<p>Minutes from May</p> <p>agreed.</p>
74.19	<p>Declaration of Interests (existence and nature)</p> <p>None noted</p>
75.19	<p>Minutes/Public Forum 👍</p> <p>The Minutes of the Parish Council Meeting of 12th March were reviewed and signed.</p> <p>The Chairman to offered the public an opportunity to address the Council.</p> <ul style="list-style-type: none"> • Reflection Perfection solutions – present their capabilities for offering a cleaning, maintaining and watering service to council, in exchange for advertising at the sites of cleaning. Council decided to see if any other quotes came in for the service prior to agreement. • Sandown Road – Signage. County Council to respond next month.



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76.19	<p>Borough/County Councillors Reports – ECC Highways/Basildon issues.</p> <p>Cllr. Ball - County</p> <p>Dollyman’s Farm – Rochford CC approved the waste site. 3mth window for Judicial Review, will wait to see what conditions are published, update next month.</p> <p>Libraries – will not effect Shotgate or Wickford libraries</p> <p>Pathway initiative – worst ones to be repaired.</p> <p>Wickford Saturday High Street Closure – Consultation with businesses & Bus companies etc.</p> <p>Cllr. Brockman – Borough</p> <p>Buses – Cllr. Brockman is the chair for Basildon Bus Forum.</p> <p>& sits on the Patient Participation Group for Shotgate Dr’s Surgery.</p>
77.19	<p>Winter Salt Bags.</p> <p>Agreed to decline, due to complications regarding storage and application.</p> <p>Cllr. Ball was asked to enquire about a salt bin for the community.</p>
78.19	<p>Litter & Rubbish Bin Proposal</p> <p>Cllr. Brockman requests more dog poo bins to be erected in Shotgate Park. -not agreed</p> <p>Sensory Garden bin – agreed subject to costings being agreed.</p> <p>Children’s litter bin – agreed subject to costings being agreed.</p> <p>Wickford Wombles have agreed to assist in a community clean-up – date to be arranged.</p> <p>Cllr. Harrison raised the issue of more bins being supplied would require an agreement for them to be emptied.</p> <p>Cllr. Ball agreed that Basildon Council would empty them.</p>
79.19	<p>Payback Update.</p> <p>Still awaiting a start date. Agreed that everyone will contribute to the ideas for the workload to be proposed for the staff.</p>
80.19	<p>Local Council Awards Accreditation.</p> <p>Agreed to defer until next meeting when more information can be provided.</p>
81.19	<p>Events Committee</p> <p>Music night – problem booking headline act. Decided to bring the start date of the event forward to 3pm to allow for groups to be booked.</p>
82.19	<p>Action Plan/Community Projects/Funding Applications ☐☐</p> <p>SPC Community Safety Day update – FB adverts have gone out. Many agencies have confirmed their attendance.</p> <p>Defib update – Awaits NHS permission for location on the Dr’s Surgery wall.</p>



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	Flowers – Will be installed asap. Cllr Biddle thanked Cllr. Burton for all his work regarding the defib and Flower instillations.																																													
83.19	Councillor Vacancy. No applications.																																													
84.19	<p>Finance Chairman Signed Barclays Community Account Balance as at 31th May 2019-deferred to next month. Council Agreed months bank reconciliations for May Council resolved to pay the following invoices</p> <table border="1"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>100265</td> <td>Reflections</td> <td>Gate Wash</td> <td>£17.00</td> <td></td> </tr> <tr> <td>100266</td> <td>Came & Co</td> <td>SPC Insurance</td> <td>£631.12</td> <td></td> </tr> <tr> <td>100267</td> <td>Mallorn Ltd</td> <td>Website Fees</td> <td>£120.00</td> <td></td> </tr> <tr> <td>100268</td> <td>EALC</td> <td>Clerk Training</td> <td>£78.00</td> <td></td> </tr> <tr> <td>100270</td> <td>Emma Morris</td> <td>Clerk Wages</td> <td>£1,665.37</td> <td></td> </tr> <tr> <td>100271</td> <td>HMRC</td> <td>Taxes</td> <td>£635.18</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Cheque	Payee	Invoice Detail	Amount	VAT	100265	Reflections	Gate Wash	£17.00		100266	Came & Co	SPC Insurance	£631.12		100267	Mallorn Ltd	Website Fees	£120.00		100268	EALC	Clerk Training	£78.00		100270	Emma Morris	Clerk Wages	£1,665.37		100271	HMRC	Taxes	£635.18											
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85.19	Planning Cllr. Burton presents. One application – Appeal for 3 detached chalet dwellings at rear of 5 & 7 Fanton Chase. One retrospective Application – Woodberry Rd Objections to be made on both.																																													
86.19	Councillors/Clerk's Updates Cllr. Harrison reminds that all councillors need to complete a declaration of Interest form, and attend Code of Conduct training.																																													