



# SHOTGATE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON Tuesday 14<sup>th</sup> May @ 7.30pm at Shotgate Baptist Church Hall, Bruce Grove, Shotgate.**

**THE CHAIRMAN REQUESTED MOBILE PHONES ARE SWITCHED OFF/TURNED TO SILENT**

**£ = Expenditure decision**

**👍 = A resolution made**

Cllr. M. Biddle -Chairman	Cllr. C. Burton
Cllr. J. Woolf	Cllr Tony Ball – Basildon Council
Cllr. T. Hammond	Clerk – Emma Morris

57.19	<p><b>Chairmans welcome &amp; Apologies &amp; Reasons for Absence.</b></p> <p>Chairman opened the meeting and acknowledged former councilor Peter Vickers, and thanked him again for his contribution. Chairman also formerly welcomed Cllr. Eunice Brockman and Cllr. David Harrison and explained that they had conflicting appointments.</p>
58.19	<p><b>Minutes of last meeting agreed and signed.</b></p> <p>Agreed &amp; signed by Chairman</p>
59.19	<p><b>Declaration of Interests</b> (existence and nature)</p> <p>None noted</p>
60.19	<p><b>Voting of Chairman</b></p> <p>Cllr. Mark Biddle proposed by Cllr. Jackie Woolf, Seconded by Cllr. Clive Burton. Voted for unanimously as role of Chairman.</p>
61.19	<p><b>Voting of Vice Chair</b></p> <p>Cllr. Jackie Woolf proposed by Cllr. Clive Burton, Seconded by Cllr. Mark Biddle. Voted for unanimously as role of Vice-chair</p>
62.19	<p><b>Voting of Personnel Chair.</b></p> <p>Cllr. Jackie Woolf proposed by Cllr. Clive Burton, Seconded by Cllr. Mark Biddle. Voted for unanimously as role of Personnel Chair</p>
63.19	<p><b>Voting of Entertainments Chair.</b></p> <p>Cllr. Jackie Woolf proposed by Cllr. Clive Burton, Seconded by Cllr. Mark Biddle.</p>



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	Voted for unanimously as role of Vice-chair
64.19	<p><b>Minutes/Public Forum</b> The Chairman to offers the public an opportunity to address the Council.</p> <ul style="list-style-type: none"> <li>Resident states the links on the council web page are not working. Clerk explains there have been some technical issues with the lap-top, but they should be rectified imminently.</li> <li>Date for Annual Parish meeting requested. Given as 21<sup>st</sup> May 2019.</li> <li>Resident asked for updates on Bruce grove repairs, Cllr. Ball states they will be imminent, including the re-instatement of the fixed barrier.</li> <li>Resident states the Shotgate Park Funday was a great event.</li> <li>E-mail application from Games of Foam to run a regular fun event in the park with the council. Agreed by all councillors subject to applications being correct.</li> <li>The possibility of Basketball lessons on the MUGA to be arranged. Agreed by all councillors subject to applications being correct.</li> </ul>
65.19	<p><b>Borough/County Councillors Reports – ECC Highways/Basildon issues</b> Cllr. Ball updated the meeting.</p> <ul style="list-style-type: none"> <li>He has now been promoted as Cabinet member for economic Growth.</li> <li>Gave congratulations for the Shotgate Park Funday</li> <li>Spoke about the new Councillors as listed in the Council AGM. Cllr. Jowers as Chair Cllr Johnson as Deputy Cllr Finch as leader.</li> <li>The new February Budget will focus on the repairs of pathways and footpaths, requests for the postcodes of any paths needing repair.</li> <li>Basildon council is now a hung council, 20 Conservative councillors and 20 others.</li> <li>Update re Dollyman’s farm. There have been no planning application submitted at this time.</li> </ul>
66.19	<p><b>Parish Councillor Vacancies/Applications.</b> No applications have been received.</p>
67.19	<p><b>Update on DEFIB.</b> Cllr. Burton has obtained three quotes for the purchase of the equipment. Defib Pad - £1,313 +vat Defib Shop - £1,549 +vat Welmedical - £1,595 = £35 deliver &amp; vat. Included a heated and virtually unbreakable steel cabinet. Council voted and decided on the welmedical cabinet, and agreed for it to be ordered.</p>
68.19	<p><b>Event Committee Update.</b> Teddy Bears Picnic was a good event, perhaps a little under attended. However it was agreed it was</p>



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	<p>a lovely event for all who did attend. The Funday was an amazing success, with everyone in agreement. The next event committee meeting will be held on 28<sup>th</sup> May at 4:30pm, to begin planning for the 21<sup>st</sup> September event.</p>																									
69.19	<p><b>SPC Community Safety Day</b> Date decided as 20<sup>th</sup> July, Shotgate Baptist Church Hall booked. Clerk to arrange attendees. Main aim is to reduce the fear of crime and provide safety advice for residents.</p>																									
70.19	<p><b>Finance</b> Chairman Signed Barclays Community Account Balance as at 29<sup>th</sup> April 2019 Council Agreed months bank reconciliations for April. Council resolved to pay the following invoices</p> <table border="1"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Invoice Detail</th> <th>Amount</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>100261</td> <td>Mrs M Ratcliff</td> <td>Park gardening</td> <td>£548.44</td> <td></td> </tr> <tr> <td>100262</td> <td>That Essex Printer</td> <td>Newsletter printing</td> <td>£203.00</td> <td></td> </tr> <tr> <td>100263</td> <td>Basildon Leaflets</td> <td>Newsletter delivery</td> <td>£98.00</td> <td></td> </tr> <tr> <td>100264</td> <td>Sports Courts UK</td> <td>MUGA Maintainence</td> <td>£1,333.80</td> <td></td> </tr> </tbody> </table>	Cheque	Payee	Invoice Detail	Amount	VAT	100261	Mrs M Ratcliff	Park gardening	£548.44		100262	That Essex Printer	Newsletter printing	£203.00		100263	Basildon Leaflets	Newsletter delivery	£98.00		100264	Sports Courts UK	MUGA Maintainence	£1,333.80	
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71.19	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>• 5<sup>th</sup> Ave – Single Storey, pending</li> <li>• 3<sup>rd</sup> Ave – Loft Conversion, pending</li> <li>• Longfield Road – Single Storey, pending</li> <li>• 43 Woodberry Road-Application withdrawn.</li> <li>• Fanton Walk – Under consideration</li> <li>• Horncurch Close-Summer House, Granted.</li> </ul>																									
72.19	<p><b>Councillors/Clerk's Updates</b> Cllr. Woolf requested to attend an employment training course. Agreed Cllr. Burton Gate Clean to be carried out by Reflection Perfection Maintainence. Agreed Cllr. Hammond requested permission to seek external funding for the table Tennis Table Base. LCTSG withdrawal of funds by Basildon council. Letter of objection to be sent. Agreed Declaration of Acceptance Book to be signed by all new Cllrs. Cllr. Harrison &amp; Brockman to sign at their first available opportunity. Annual Parish Meeting to be held 21<sup>st</sup> May 2019 at 7:30pm Payback Scheme to be re-instated – Clerk to chase.</p>																									



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