



SHOTGATE PARISH COUNCIL

5th September 2018.

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are summoned, to attend the forthcoming meeting of Shotgate Parish Council, where the under-mentioned business is proposed to be transacted.

K. Kuderovitch..... Acting Clerk to the Council

AGENDA FOR THE PARISH COUNCIL MEETING TO BE HELD ON Tuesday 11th September 2018 @ 7.30pm at Shotgate Baptist Church Hall, Bruce Grove, Shotgate.

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF/TURNED TO SILENT

£ = Expenditure decision

👉 = A resolution to be made

135/18.	Declaration of Interests All Members will be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk to offer members the opportunity to declare any interests and note them.															
136/18.	Apologies Clerk to note apologies.															
137/18.	Minutes/Public Forum 👉 The Minutes of the Parish Council Meeting of 26th June 2018, 10 th July 2018 & the Extraordinary Parish Council Meeting on 25 th July 2018 to be reviewed & signed. <i>On the motion of the Chairman the meeting will be adjourned for 15 minutes for members of the public/press to address the Council.</i>															
138/18.	Parish Councillor Resignations/Vacancies/Applications. Resignation received on 27.7.18 from Cllr. D. Harrison. Resignation received on 2.8.18 from Cllr. G. Fanthorpe. The vacant positions are now advertised and can be filled by co-option.															
139/18.	Borough/County Councillors Reports – ECC Highways/Basildon issues Reports to be given.															
140/18.	Fibromyalgia Fun Day – 23rd September 2018 👉 An update to be given on the event.															
141/18.	Parish Council September Newsletter Draft to be reviewed and approved for distribution.															
142/18.	<p>Finance 👉 £</p> <p>a) Councillors to resolve to pay the following invoices:</p> <table border="1"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Invoice detail</th> <th>Amount</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td></td> <td>Mrs K Kuderovitch – Acting Clerk</td> <td>Locum Services July/Aug/Sept</td> <td>587.69</td> <td></td> </tr> <tr> <td>TOTALS</td> <td></td> <td></td> <td>587.69</td> <td></td> </tr> </tbody> </table> <p>b) Chairman to sign latest bank account statement & bank reconciliations.</p>	Cheque	Payee	Invoice detail	Amount	VAT		Mrs K Kuderovitch – Acting Clerk	Locum Services July/Aug/Sept	587.69		TOTALS			587.69	
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	<p>c) Unity Bank – confirmation of current signatories. d) Clerk to report on External Audit submission. e) Barclays Community Account Balance as at 30th July/31st August 2018 to be reported. Co-op Bank Community Direct Plus Account as at 31st August £1,888.12. Chairman to sign closure letter for the Co-op Bank account. f) Annual Insurance. g) Council to consider a further grant application for the Fun Day on 23rd September 2018. h) Councillors to discuss any further Finance related issues.</p>
143/18.	<p>EALC /In-House Training 🍷 Council to suggest 2 dates to be proposed to the EALC for an in-house training session. 4 Councillors to attend the EALC AGM on 20th September 2018.</p>
144/18.	<p>Planning Clerk to report on enquiries made at BCC re notification of planning applications. Cllr. Woolf and Burton to attend the Planning Briefing on 29th September 2018 at the EALC.</p>
145/18.	<p>Upcoming Meetings/Parish Council Surgeries Basildon County Council Parish Group Meeting. ABLC Meeting -19th September 2018. October 2018 Parish Council Meeting – suggested date change. Council to confirm the dates for the re-instated bi-weekly Parish Council Surgeries @ Shotgate Baptist Church Hall.</p>
146/18.	<p>Dementia Champion Open Meeting Council to consider holding an open public meeting.</p>
147/18.	<p>Contact from Residents Clerk/Councillors to report</p>
148/18.	<p>Councillors/Clerk's Updates Councillors will be invited to have the opportunity to relay any further information.</p>
149/18.	<p>Date of Next Meeting - to be agreed.</p>
<p>THE FOLLOWING ITEM IS CONFIDENTIAL AND A VOTE TO BE TAKEN TO CLOSE TO PRESS & PUBLIC</p>	
150/18.	<p>Employment of a new Clerk.</p>