

Shotgate Parish Council



Chairman: Keith Allen

Vice Chairman: Peter Vickers

MINUTES OF THE MEETING OF SHOTGATE PARISH COUNCIL HELD AT SHOTGATE BAPTIST CHURCH HALL, BRUCE GROVE, SHOTGATE, ON TUESDAY 14TH FEBRUARY, 2017 AT 7.30 P.M.

PRESENT:

Councillors: K. Allen - Chairman, P. Vickers, M. Biddle, G. Fanthorpe, D. Harrison and M. McClenaghan

ALSO PRESENT:

Shotgate Parish Clerk – Georgina Bassett
Cllr. C. Morris – Basildon Borough Ward Councillor
Approximately eighty members of the public

24/17 APOLOGIES FOR ABSENCE:

Apologies for absence received from Cllr. Woolf and ECC Cllr. M. Buckley. Cllr. M. Biddle apologised as will be attending later.

25/17 MINUTES OF PREVIOUS MEETINGS:

The minutes of the Meeting of Shotgate Parish Council of Tuesday 10th January, 2017 were approved as an accurate record. Proposed by Cllr. Harrison and seconded by Cllr. Vickers – **agreed.**

26/17 DECLARATIONS OF MEMBERS' INTERESTS:

No declarations of pecuniary or non-pecuniary interest received by members on any agenda items.

27/17 PUBLIC TO BE HEARD - 20 MINUTES MAXIMUM:

Members of the public raised a number of issues objecting to the Dollymans Farm, Minerals Waste planning application.

7.35 p.m. Cllr. M. McClenaghan arrived.

7.55 p.m. Cllr. M. Biddle arrived.

It was proposed by Cllr. Harrison and seconded by Cllr. Fanthorpe that following a meeting with Rawreth Parish Council and information received at Basildon Borough Council with representatives from Essex County Council that the letter distributed to residents dated 2nd February, with objections from the Parish Council for the development of Dollymans Farm, Minerals Waste Policy would be sent to Essex County Council – **agreed.**

The Chairman then proposed that there would be a short adjournment and the meeting would recommence in the smaller room and any members of the public that would like to remain for the full meeting were invited to stay – **agreed.**

Adjourned at 8.10 p.m.

8.25 p.m. reconvened after a short interval in the smaller room.

Present - the six Parish Councillors, the Parish Clerk, Cllr. C. Morris and one resident.

28/17 FINANCE:

- (i) The bank statements for January were reconciled.
- (ii) The payments of the following were considered:
 - Clerk/Responsible Financial Officer February 2017 salary/expenses - £807.51
 - Newsletter/leaflets – Dolphin Print - £149.00
 - Shotgate Baptist Church – Hall Hire - £144.00

The Co-operative Bank – 31.01.17 = £1,888.12 Barclays Bank – 31.01.17 = £23,693.90
The above was proposed by Cllr. Vickers and seconded by Cllr. Fanthorpe – **agreed**.

The Chairman proposed that the following be reviewed in more detail at a later date – **agreed**.

Cllr. J. Woolf – ECC Payback purchases – ink and computer costs - £107.86
Distribution of Newsletter (invoice not yet received).

29/17 PLANNING APPLICATIONS - CONSULTATIONS:

Consultation – Dollymans Farm, Minerals Waste Policy:

Following an invitation to the Parish Council to receive an update on this issue, members will be considering this in detail and its response (further details in the newsletter).

Residents are recommended to respond either in writing to Planning and Environment, Essex County, Freepost CL3636, E3, County Hall, Chelmsford, CM1 1XZ, via e-mail mineralsandwastepolicy@essex.gov.uk or online <http://consult.essexcc.gov.uk>

TO BE RECEIVED NO LATER THAN 17.00 ON THURSDAY 16TH FEBRUARY, 2017.

This was considered in 27/17 agenda item above.

A127/A130 Fairglen Interchange Improvements:

The following were noted by members and the public are invited to attend forthcoming project plans on this on: Wednesday 15th February 13.00 – 20.00 at the Holiday Inn Basildon, Lakeside Suite, Waterfront Walk, Festival Leisure Park, Basildon; or

Thursday 16th February 13.00 – 20.00 at The King John School, Main Theatre – Shipwrights Drive, Thundersley Benfleet, Essex, SS7 1RQ.

The above was noted.

Consultation – Basildon Borough Council Planning Department – Local List (requirements of the submission of planning applications) (Local List of Validation Requirements):

The main information can be located at <http://www.basildongov.uk/locallistconsult> and comments in regard to the local list to planning@basildon.gov.uk and include “Local List Consultation” in the title line.

In light of the agenda item 29/07 members acknowledged they had not had the opportunity to review this prior to the meeting. The Chairman proposed this be deferred to the next meeting, but due to the deadline of 28th February, 2017 he suggested members respond individually – **agreed**.

Clinical Review – Two Clinical Reports to Review:

Covering the Mid and South Essex Success Regime for the three main hospitals in Basildon, Chelmsford and Southend. Further information for review can be found online at

www.successregimeessex.co.uk or

<http://www.successregimeessex.co.uk/latest-plans/supporting-evidence>

In light of agenda item 29/07 again members recognised they had not reviewed this in detail prior to the meeting. The Chairman proposed this be reviewed at the March meeting – **agreed**.

APPLICATIONS:

Application No: 16/01796/FULL. Front dormer to existing loft conversion.

Location: 20 Fanton Walk, Shotgate, Essex.

No objection by the Parish Council.

Application No: 17/00093/FULL. Demolish existing detached garage and construct a new detached garage.

Location: 15 Longfield, Road, Shotgate, Essex.

No objection by the Parish Council.

DECISIONS:

Application No: 16/01651/FULL. Inclusion of roof lantern to flat roof on front elevation.

Location: 1 Fanton Walk, Shotgate, Essex. **Granted.**

Application No: 16/01694/FULL. Proposed demolition of existing bungalow in disrepair and construction of two new chalet bungalows with existing crossover adjusted to suit.

Location: 8 Fanton Walk, Shotgate, Essex. **Granted.**

Application No: 16/01697/FULL. Two storey side extension.

Location: 19 Meadowland Road, Shotgate, Essex. **Refused.**

It was noted that an appeal has been lodged by the landowner.

30/17 SHOTGATE PARISH COUNCIL – REVIEW TO AMEND TO SHOTGATE VILLAGE COUNCIL:

It was noted that no responses to the newsletter for or against the change for the Parish Council name to Shortage Village Council of the current name “Shotgate Parish Council”. To be deferred to the March meeting.

31/17 DIARY OF EVENTS:

No additional items provided for insertion into diary of events for the Parish Council up to 31st March, 2018.

32/17 PROJECTS/POLICIES UNDER REVIEW WITHIN SHOTGATE PARISH:

- (i) Basildon Borough Council has confirmed it has given permission to empty the two refuse bins now requested to be installed at the old London Road/Southend Road.
- (ii) To date Ward Councillors have not been able to confirm if the £700.00 approximation for a site relocation of 2-3 metres cost will be waived. Additionally the situation with regard to an initially quoted cost of up to £5,000.00 to relocate to another area within the Parish without cost to the Parish Council.
It was proposed by Cllr. Biddle and seconded by Cllr. Fanthorpe to defer to the March meeting – **agreed.**
- (iii) Basildon has confirmed the equipment has been ordered and should be installed prior to the charity event in the park on the sensory equipment for Shotgate Park, including pathway, sleepers, 2 picnic benches and at Bawdsey Path the inclusion of an asphalt pathway along the fitness play area and one picnic bench at Bawdsey Path and any other issues that may have arisen to be considered with regard to this.
- (iv) The Parish Council noted the information received from the proposed charity event at Shotgate Park on Sunday 21st May, 2017.
- (v) It was noted that the Parish Council is unable to accept free shrubs for planting from OVO Energy within the Parish as there had been delays to confirmation of the sizes, varieties and therefore permission from the Borough Council and there are no more shrubs available.
- (vi) Members considered on days of future ECC Community Payback for Parish Council Surgeries. It was proposed by Cllr. Biddle and seconded by Cllr. Vickers to commence this on Tuesday 7th March, 2017 – **agreed.**

8.50 p.m. Cllr. Harrison gave his apologies and left the meeting.

33/17 ISSUES RAISED BY RESIDENTS:

As per agenda item 29/17 above.

The Chairman gave very much appreciated thanks given to the Parish Council, Basildon Borough and Essex County Councillors and Rawreth Parish Council with its support, particularly in relation to item 29/17.

34/17 REPORT OF COMMITTEES - WORKING PARTY MEETINGS – EXTERNAL MEETINGS:
Members reports circulated on Committees, Working Party Meetings, External Meetings or representatives attending meetings on behalf of the Parish Council prior to the meeting. ABLC meeting attended recently with Cllr. Allen and Liaison Meeting will be on 15th February and thanks to Rawreth Parish Council for their assistance at a meeting with Dollymans Farm.

35/17 UPDATES – CLERK:
Members noted updates circulated prior to the meeting.

36/17 BOROUGH/COUNTY COUNCILLORS' REPORTS – ECC HIGHWAYS/BASILDON ISSUES:
Reports issues raised with County and Borough Council/Councillors and if any action has been resolved for consideration:

Cllr. C. Morris provided an update on the review for the budget that is being considered at the Council Meeting on 23rd February, 2017.

- (i) ECC on the condition of the hazards on the pathway at Blake Hall entrance to Manston park for repair by ECC via Cllr. Buckley. Nothing further received.
- (ii) ECC councillors in their attempts to assist in the parish with the issue for yellow lines on the bend in Southend Road, both sides of the road past the post office and the care home through to the junction with the main Southend Road. Nothing further received.
- (iii) Update on Cllr. Buckley's confirmation that ECC has agreed to repair the condition of the road along Hodgeson Way. From the roundabout on initial approach to Hodgeson's Way is a large hole, causing problems. Nothing further received.
- (iv) To note the response from ECC Highways to Cllr. Buckley on the defect to the damaged barrier at Bruce Grove. Nothing further received.

37/17 RECEIVE ANY INFORMATION FOR ABLC INFORMATION EXCHANGE/NOTE GENERAL CORRESPONDENCE:

Updates received:

- (i) ABLC Information.
- (ii) General correspondence received and circulated.

38/17 DATE OF NEXT MEETING:

The next meeting is scheduled for 8.00 p.m. on Tuesday 14th March, 2017 at Shotgate Baptist Church Hall, Bruce Grove, Shotgate. This will be preceded by the Annual Parish Meeting at 7.30 p.m.

Pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960 the meeting is not open to the public and press for these items of business and will be instructed to withdraw.

The Chairman advised those in attendance that the following would be discussed in private and recommendations put to the Parish Council meeting for a decision.

39/17 EMPLOYEE OF THE PARISH COUNCIL:

- (i) An update on the annual appraisal – November 2016.
- (ii) Annual consideration of salary scale in line with the contract.
- (iii) Review of set up terms of the pension, employees contribution and how implemented in compliance with HMRC with Tax/N.I. payments in consideration of outside source.

Meeting ended at 9.15 p.m.

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Chairman

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Dated