

# Shotgate Parish Council



Chairman: Peter Vickers

Vice-Chairman: Keith Allen

MINUTES OF THE MEETING OF SHOTGATE PARISH COUNCIL HELD AT SHOTGATE BAPTIST CHURCH HALL, BRUCE GROVE, SHOTGATE, ON TUESDAY 8TH JULY 2014 AT 7.30 P.M.

## **PRESENT:**

Councillors: P. Vickers, K. Allen and G. Fanthorpe

## **ALSO PRESENT:**

Clerk – Georgina Bassett

Cllr. Malcolm Buckley – Essex County Council

3 members of the Police

No members of the public

## **37/14 ELECTION OF THE VICE- CHAIRMAN:**

It was proposed by Cllr. Vickers and seconded by Cllr. Fanthorpe to elect Cllr. Allen as Vice-Chairman to the Parish Council – **agreed**.

## **38/14 APOLOGIES FOR ABSENCE:**

Apologies for absence received from Cllr. Lyons due to illness, Cllr. Hodges, Cllr. Harrison, Cllr. P. Holliman – Ward Councillor, Cllr. Le Gresley E.C.C. and Keith Adler – Transport Representative.

## **39/14 MINUTES OF PREVIOUS MEETINGS:**

The minutes of the Parish Council Meeting of Shotgate Parish Council of Tuesday 10<sup>th</sup> June, 2014 were received and approved as an accurate record. Proposed by Cllr. Allen and seconded by Cllr. Fanthorpe – **agreed**.

## **40/14 DECLARATIONS OF MEMBERS' INTERESTS:**

A non-pecuniary interest received from Cllr. Fanthorpe on any items raised relating to allotments.

## **41/14 PUBLIC TO BE HEARD:**

Questions received from the public.

Issue raised by residents regarding industrial unit working outside of its permitted hours. The police asked for a copy of this to review.

## **42/14 PERSONNEL COMMITTEE/PERSONNEL SUB-COMMITTEE**

- (i) It was **agreed** to defer the appointment of two other members onto the Personnel Committee and Personnel Sub Committee in addition to the Chairman of the Parish Council to the September meeting.
- (ii) It was noted that all committees to submit recommendations for the budget of 2015/16 before 9<sup>th</sup> September, 2014 Parish Council meeting.

## **43/14 REVIEW AND ADOPTION OF FINANCIAL REGULATIONS/STANDING ORDERS:**

To note it was **agreed** at meeting of 10<sup>th</sup> June, 2014 for there to be a review of both the Financial Regulations and the Standing Orders later in the year.

**44/15 VACANCY WITHIN THE PARISH COUNCIL:**

To note that a by-election was not requested and that the co-option of a Parish Councillor is scheduled for the 9<sup>th</sup> September meeting. All candidates to contact the Parish Clerk with a resume. A notice is displayed on the notice board.

**45/14 BOROUGH/COUNTY COUNCILLORS' REPORT:**

Oral updates received from Essex County Councillor Malcolm Buckley:

A127 bid money for £100 million pounds was successful. Nevendon Road interchange update and Fairglen interchange A127 interchange. Details to follow for consultation.

Essex public question time council and committees just introduced in addition to police question time.

Joint campaigns with police on domestic abuse.

New lottery funding fund of £66 million pound sportive 8 funding at [www.activeessex.org/sportiff8](http://www.activeessex.org/sportiff8)

Care Bill – primarily care for older people. Care Bill Deferment of costs is a right from next year, currently it is discretionary.

Meals on Wheels Consultation. Noted that numbers have gone down for those having this service in the County.

Cllr. Buckley is a Deputy Cabinet Member for Waste and Recycling. New recycling sites are being looked at for the County in Harlow and Tendring.

The lease on the Pitsea tip runs out in 18 months' time.

ECC had a small underspend. A further £237 million pounds between now and 2017 to be reduced by ECC.

**46/14 REPORT OF COMMITTEES - WORKING PARTY MEETINGS – EXTERNAL MEETINGS:**

Members noted reports circulated on Committees, Sub-Committees, Working Party Meetings, External Meetings or representatives attending meetings on behalf of the Parish Council prior to meeting. Cllr. Vickers confirmed that he had spoken again with Martin Grant Homes and there is the possibility of land available for allotments within the Shotgate area later in the year.

**47/14 FINANCE:**

- (i) The June bank statements were reconciled.
- (ii) The following payments were considered and approved. Proposed by Cllr. Vickers and seconded by Cllr. Fanthorpe – **agreed.**

Clerk/Responsible Financial Officer July 2014 salary/expenses	£ 600.99
August 2014 – salary and expenses	£ 566.04
Sutcliffe Play – final payment of 4 items – Shotgate Park	£ 1,987.20
Hall Hire	£ 96.00
RCCE Annual membership	£ 96.00
Hags – installation of the park equipment in Bawdsey Path (inc. VAT)	£22,200.46
Summer Newsletter – Dolphin Print	£ 60.00
Insurance – AoN	£ 654.38

Amount available at Co-operative bank account at 30.06.14 is £6,009.89 excluding interest. After payments will be £1,956.22.

Amount available at Barclays bank account at 30.06.14 is £35,800.00 excluding interest. After payment of £22,200.46 amount will be £13,599.54.

**48/14 PLANNING:**

**Application No: 14/00699/FULL.** Single storey side extension and extended porch with canopy roof to front.

**Location:** 72 Bruce Grove, Wickford, Essex.  
No objection.

**Application No: 14/00662/FULL.** Erect front dormer.

**Location:** 34 Fanton Walk, Wickford, Essex.  
No objection.

**Application – Appeal APP/V1505/D/14/2220670 14/00144/FULL.**

**Location:** Velmond, Enfield Road, Wickford, Essex.  
Noted.

**Decided:**

**Application No: 14/00308/FULL.** Proposed front and side extension with a dormer to the front and flank elevation and raised ridge heights with an increase eaves level to a flank elevation. Remove existing rear dormers. Proposed by 2 iron gates to the front of the property (revised details).

**Location:** 15 Fanton Chase, Wickford, Essex. **Granted.**

**Application No: 14/00461/FULL.** Five bedroom house with accommodation split over two floors with additional attic space.

**Location:** 84 Bruce Grove, Wickford, Essex. **Granted.**

**49/14 REPORT – CLERK:**

Members noted reports/updates circulated prior to the meeting.

**50/14 SECTION 106 AGREEMENT – BRIDGE ROAD DEVELOPMENT:**

Parish Council awaiting further update on confirmed date for commencement during the 2014/15 financial year following on from request to ECC and Basildon Borough Council.

**51/14 ECC HIGHWAYS/BASILDON ISSUES:**

The installation of a pedestrian crossing at Southend Road near the junction of Bakers Close by the Highways Panel is being reviewed.

**52/14 PROJECTS ONGOING/CONSIDERED WITHIN SHOTGATE PARISH:**

- (i) The Expression of Interest form on the ornamental arch project at the entrance to Manston Path from the Southend Road was reviewed for submitting. It was proposed by Cllr. Vickers and seconded by Cllr. Fanthorpe to put £1,000.00 towards the project and the Clerk to submit – **agreed.**
- (ii) It was noted that the last items of equipment of 2 benches and 2 litter bins to were installed in Shotgate park under the CIF 2013/14 project and funding of £7,000.00 was received from ECC towards this project. The site completion satisfaction of works was signed off.
- (iii) It was **agreed** for the Clerk to liaise for an official opening ceremony to include ECC.
- (iv) Installation of the Bawdsey Path Regeneration project has commenced and funding from Veolia of £13,800.00 towards this project has been received. Completion should be by the end of July.
- (v) The Clerk to liaise with Veolia for the official opening ceremony date.
- (vi) Consideration of either an amendment to the current notice board or an additional notice board and location within Shotgate as deferred from the May and June meetings to be deferred until September when other projects finalised.
- (vii) Consideration of additional bulbs/plants within the Shotgate area for the September meeting.
- (viii) No update yet received on replacement safety barrier at Manston Park exit Southend Road.

**53/14 EMERGENCY PROCEDURES/HELPING HANDS VOLUNTEERS:**

- (i) Additional responses for assistance after the newsletter was distributed were received.
- (ii) Consideration was made for a working party to arrange two meetings for these projects to progress forward for the community after August.

**54/14 DATES FOR 2015 MEETINGS:**

Dates for Parish Council Meetings, Annual Parish Meeting and Annual Meeting of Shotgate Parish Council during 2015 were considered and it was proposed by Cllr. Vickers and seconded by Cllr. Allen for the second Tuesday of the month, but to review the April and May meetings nearer the dates due to the election in 2015.

**55/14 INFORMATION EXCHANGE:**

No agenda items received for ABLC representative.

**56/14 CORRESPONDENCE:**

Correspondence received for circulation noted.

**57/14 DATE OF NEXT MEETING:**

The next Meeting of Shotgate Parish Council was confirmed for Tuesday 9th September, 2014 at 7.30 p.m. at Shotgate Baptist Church Hall, Bruce Grove, Shotgate.

Meeting ended at 8.24 p.m.

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Chairman Parish Council

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Dated