

Shotgate Parish Council



Chairman: Paul Knott

Vice-Chairman: Peter Vickers

MINUTES OF THE MEETING OF SHOTGATE PARISH COUNCIL HELD AT SHOTGATE BAPTIST CHURCH, BRUCE GROVE, SHOTGATE, ON TUESDAY 11TH MARCH 2014 AT 7.30 P.M.

PRESENT:

Councillors: P. Knott, P. Vickers, K. Allen, G. Fanthorpe and F. Lyons

ALSO PRESENT:

Cllr. T. Ball

Cllr. C. Morris

Clerk – Georgina Bassett

Keith Adler – Transport Representative

8 Members of the public

3 representatives of the police

Representative from Basildon – Emergency Planning

45/14 APOLOGIES FOR ABSENCE:

Apologies for absence received from councillors Harrison and Hodges and ECC Malcolm Buckley.

46/14 MINUTES OF PREVIOUS MEETINGS:

The minutes of the Parish Council meeting of Tuesday 11th February, 2014 were received and approved as an accurate record. Proposed by Cllr. Allen and seconded by Cllr. Vickers – **agreed.**

47/14 DECLARATIONS OF MEMBERS' INTERESTS:

Cllr. Lyons declared a non-pecuniary interest on item 57/14.

48/14 EMERGENCY PLANNING - SHOTGATE:

A short presentation was provided by an officer from Basildon Borough Council offices to support emergency planning within Shotgate and surrounding areas.

49/14 PUBLIC TO BE HEARD:

Police representatives attended for the area and gave an update on issues within the Parish. Questions were received from the public to them on:

- (i) Concern re the lights turned off between 12.00 and 5.00 a.m.
- (ii) Whether additional incidents have arisen as a direct result of this.

Transport Representative:

Provided an update on the prohibition of traffic order to temporarily close the A129 Southend Road, Wickford between its junctions with Golden Jubilee Way and Wick Lane on Southend for approximately 7 evenings. This will commence 17th March. There was concern that this may affect the bus transport service on the Sunday evening, however Mr. Adler has received assurance that this bus service will continue.

General:

There was concern at Alicia Avenue as trees recently fallen down, although some branches were cleared. One of the fallen trees demolished others. The fallen trees obscured the area of the timber yard and request was made for screening of this area by relevant person. The resident will provide further information on this enquiry to be forwarded to the Parish Council.

Further information requested on an update on Helping Hands. The Clerk will forward recently received information to those enquiring.

Query regarding the shop for assistance on types of businesses that are available in the Parish. Resident asked to provide more information.

Lights issue – Bridge Road to Longfield Road. No light there. Footpath used by young at the weekends coming home. Clerk to write to ECC copy in District Councillors. Keep record of this.

Alicia Avenue left in a waste area. Request a rubbish and dog bin. Rubbish bin near to the football park.

Resident requested a zebra crossing in Southend Road and for the speed limit prior to be reduced along Southend Road.

50/14 BOROUGH/COUNTY COUNCILLORS' REPORT:

Oral updates received from Councillor T. Ball.

He confirmed that there is £85,000 in the budget available for street furniture which includes the opportunity for more rubbish and dog waste bins in the area and it is recommended that Parish, Village and Town Councils write direct to request from Cllr. Ball.

The council tax will be frozen in the forthcoming year and the free parking that was enjoyed in Wickford at Christmas and weekends will continue.

There was an issue at Dollymans Farm regarding the war memorial and any repairs to this are the responsibility of the air force charity and not the owners of the land. Fencing had broken and the owners of the farm agreed to fix at their own expense, which was greatly appreciated. It was suggested that a more accessible place may be considered to relocate this memorial in the future and Shotgate Parish Council may decide to review this.

Night lighting within Basildon has been an issue. The decisions are set by ECC with a strict criteria and this includes Manston Path. Basildon Borough Council challenged the criteria set and as a result there was a short delay of a few months prior to the lighting being turned off. Unfortunately no evidence to support changing of the lighting despite Basildon negotiating with ECC for 1.00 a.m. to be the turn off, thereby allowing for commuters returning from trains and public houses, this has yet to be resolved.

The saving for the lights being turned off is £13 million over 12 years. This situation is under constant view by ECC but they have stated it must be within the set criteria.

The consultation for Core Strategy has been sent out to all the areas within Basildon. This includes the preferred options and two others. Presentation events on this issue have been ongoing throughout the Borough have been well received. Basildon Borough Councils preferred option is to spread the housing within the Borough. The consultation period has been extended by 2 weeks and will now close on 1st April.

51/14 REPORT OF COMMITTEES - WORKING PARTY MEETINGS – EXTERNAL MEETINGS:

Members noted reports circulated on Committees, Working Party Meetings, External

Meetings or representatives attending meetings on behalf of the Parish Council prior to the meeting.

52/14 FINANCE:

- (i) The February bank statement was reconciled.
- (ii) The following payments were considered:

Back pay to Clerk from December to end of February, 2014	£ 49.60
Clerk/Responsible Financial Officer March 2014 salary/expenses	£ 568.62
January to March 2014 Tax/N.I. Contributions – Post Office Ltd	£ 454.11
Heelis & Lodge	£ 115.00
Total Payments	<u>£1,187.33</u>

The above payments were proposed by Cllr. Allen and seconded by Cllr. Knott to pay – **agreed**.

- (iii) Information received for additional new account for reserves proposed for approximately 50% to be transferred when account open by Cllr. Allen and seconded by Cllr. Vickers for between £14 - £15,000.000 – **agreed**.

Amount in February bank account 28.02.14 = £29,810.16 prior to payments in March, 2014.

53/14 PLANNING:

Applications:

Application No: 14/00144/FULL. Raise ridge and convert bungalow to chalet incorporating dormer windows to front and rear (revised proposal following refusal of application 13/01007/FULL).

Location: Velmond, Enfield Road, Shotgate, Wickford. Essex.
No objection.

Appeal:

APP/V1505/A/14/2211752. Outline application for the demolition of existing buildings at Units 1-6, NIBS bus depot and Fortress Windows and construction of residential development.

Location: 1 Bruce Grove, Shotgate, Wickford, Essex.
Noted.

Decisions:

Application No: 13/01216/FULL. Front infill extension, roof alterations and front dormer and roof lantern to existing rear flat roof.

Location: 29 Second Avenue, Shotgate, Wickford, Essex. **Refused.**

Application No: 13/01206/FULL. Proposed front and side extension with a dormer to the front and flank elevation and a raised ridge height with an increase eaves level to a flank elevation. Proposed 2 iron gates to the front of the property. (Remove existing rear dormers.)

Location: 15 Fanton Chase, Shotgate, Wickford, Essex. **Refused.**

Application No: 14/0096/FULL. Single storey rear extension.

Location: 31 Wethersfield Way, Shotgate, Wickford, Essex. **Withdrawn.**

Application No: 14/00133/CC. Change of use from B8 (storage and distribution) to a waste transfer (Health Care Waste), storage and associated offices.
Essex County Council application number ESS/08/14/BAS.
Location: Dickens House, Fulmar Way, Shotgate, Wickford, Essex.

FULMAR WAY BUSINESS PLANNING APPLICATION ESS/08/14/BAS – WASTE ISSUES:

It was noted that although a formal response was not requested from the Parish Council by Essex County Council, that the Parish Council had asked for the opportunity to reply via a delay in the deadline date this was allowed.

The Council's response drafted for reply was proposed by Cllr. Knott and seconded by Cllr. Fanthorpe – **agreed**.

PLANNING CONSULTATION – CORE STRATEGY BASILDON BOROUGH:

It was **agreed** that Councillors would provide their own individual questions and those received at this meeting would be forwarded by the Parish Clerk to the relevant department.

54/14 REPORT – CLERK:

Members noted reports circulated prior to the meeting from the Clerk.

55/14 SECTION 106 AGREEMENT – BRIDGE ROAD DEVELOPMENT:

It was noted that an actual confirmed date for commencement during the 2014/15 financial year had yet to be received.

56/14 ECC HIGHWAYS/BASILDON ISSUES:

- (i) No additional updates had been received from Essex County Councillors to forward to the Parish Council on the resolving of the outstanding highways issues within Shotgate.
- (ii) It was noted that despite support from County Councillors on request for a layby adjacent to the Post Box in Hodgson Way via Essex County Council that this issue was not favourably received due to financial restraints.
- (iii) The issue at the Rail Forum meeting via Basildon Borough Council to request Network Rail to repaint the railway bridge at Shotgate was discussed and it was decided by this Rail Forum to involve the local MP for support on this issue as this item had been raised by the Parish Council over a long duration and without assistance from Network Rail. Further update to be received.
- (iv) Essex Highways has supported the Parish Council in its endeavours to clear the relevant sections of vegetation by Public Footpath 104 at the end of Alicia Walk and has asked the landowner to comply. This is deferred for further update.
- (v) The negative response received on the request at Manston/Bawdsey path for ECC to repair dangerous pathway at Manston Path and fallen debris at these two areas was noted.
- (vi) The broken bollards at Southend Road and their removal and subsequent replacement. Two were cut off with holes in the road and the third broken still remains. Clerk will continue to pursue this.
- (vii) The update received to County Councillors from ECC not to implement restrictions to parking by the shops in Southend Road by the Post Office was noted.
- (viii) The request by residents at concern for vulnerability of the light at the end of Longfield Road by the footpath that is turned off between 12 and 5.00 a.m. and the response received from Cllr. Buckley on his enquiry to ECC Highways was noted.
- (ix) The situation of large pot holes at the main roundabout at the approach to Shotgate as requested by a local resident was reviewed. Smaller ones still outstanding.
- (x) The internet connection, in particular the slow speed service currently provided Hurricane Way business area as reported by local businesses was reviewed and further information required. The Clerk has requested further details to assist.
- (xi) The request by residents to review dog waste – fouling in Alicia Walk, with concern that there is no lighting at this waste point and bags – waste are not being placed in the bin provided for this was reviewed. Potential project for request for an additional

dog waste bin by Basildon Borough Council. The Clerk to write to request Cllr. Ball for a donated dog waste bin at this area.

- (xii) The update received on delays/cancellation on bus route between Rayleigh route 25 unfortunately not yet resolved. The Bus Strategy Review will be on 4th June in Basildon and confirmation that the bus services with school children are not necessarily registered to pick up fare paying passengers from Shotgate Travel Representative was noted.

57/14 ALLOTMENTS:

Shotgate Allotment Association no response to two letters to land owners was noted. New manager at Martin Grant Homes will be contacted.

58/14 RECREATIONAL FACILITIES PROJECTS:

- (i) No additional information received on installation for the Community Initiatives Fund (CIF) at Shotgate Park.
- (ii) No response as yet received on the decision of the application for funding sent to Veolia for Bawdsey Path project, this should be available during March.

59/14 TRAFFIC CONTROLLED PEDESTRIAN CROSSING/MIDDLE ISLAND:

No further update received on the request via County Councillors to review the decision by Highways Panel not to install a pedestrian crossing at Southend Road near the junction of Bakers Close.

60/14 EMERGENCY PROCEDURES:

Members considered the viability to move further forward with an emergency plan via a working party following on from the presentation from Basildon Borough Council representative. It was proposed by Cllr. Lyons to form a Working Party for this and the Helping Hands to look into risk and resilience agenda and seconded by Cllr. Vickers – agreed.

61/14 INTERNAL AUDIT REPORT:

The internal audit report was reviewed and noted as there were no recommendations.

62/14 INFORMATION EXCHANGE:

No agenda items for ABLC representative or items for members attending Basildon Borough Council Liaison Meeting were received.

63/14 CORRESPONDENCE:

Correspondence received for circulation was noted. Entering Parish Council into Best Kept Village proposed by Cllr. Lyons and seconded by Cllr. Knott to enter. Clerk will liaise with Cllr. Lyons on this.

64/14 DATE OF NEXT MEETING:

The next Meeting of Shotgate Parish Council will be on Tuesday 8th April, 2014 at 7.30 p.m. at Shotgate Baptist Church Hall, Bruce Grove, Shotgate.

Meeting ended at 9.06 p.m.

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Chairman Parish Council

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Dated