

Shotgate Parish Council



Chairman: Paul Knott

Vice-Chairman: Peter Vickers

MINUTES OF THE MEETING OF SHOTGATE PARISH COUNCIL HELD AT SHOTGATE BAPTIST CHURCH, BRUCE GROVE, SHOTGATE, ON TUESDAY 11TH FEBRUARY 2014 AT 7.30 P.M.

PRESENT:

Councillors: P. Knott, P. Vickers, K. Allen, G. Fanthorpe, D. Harrison, M. Hodges and F. Lyons

ALSO PRESENT:

Cllr. M. Buckley

Cllr. Le Gresley

Clerk – Georgina Bassett

Keith Adler – Transport Representative

6 Members of the public

24/14 APOLOGIES FOR ABSENCE:

Apologies for absence received from Cllr. Carole Morris.

25/14 MINUTES OF PREVIOUS MEETINGS:

The minutes of the Parish Council meeting of Tuesday 14th January, 2014 were received and approved as an accurate record. Cllr. Knott requested to take out 23/14(i). It was proposed by Cllr. Allen and seconded by Cllr. Vickers to agree the minutes with the change.

26/14 DECLARATIONS OF MEMBERS' INTERESTS:

Non-pecuniary interest on allotments agenda item Cllr. Lyons and Cllr. Fanthorpe.

Cllr. Knott proposed to move the item "Appraisal" to after "Borough/County Councillors Reports". This was seconded by Cllr. Lyons – **agreed**.

27/14 EMERGENCY PLAN – "HELPING HANDS" SHOTGATE:

A short presentation on possibility of volunteer – "Helping Hands" in Shotgate and how the Parish Council/residents can support those less able within the community was given and this lady was thanked for her time and commitment to helping others.

28/14 PUBLIC TO BE HEARD:

Questions received from the public:

- (i) Request to Borough and County councillors in relation to Drain coverage – clearing between Cherry Lane and the Railway Bridge.
- (ii) Southend Road by the Pharmacy – drains require clearing.
- (iii) Concern made to Police Representative in the Nibs area.
- (iv) Large pothole at Hodgson's Way.

Keith Adler – Transport Representative:

- (i) Winter Newsletter – item 4 – route discussed.
The consultation exercise deferred to June 2014.
- (ii) Bus service via Rayleigh and Shotgate has been regularly cancelled, request for Transport Representative to follow up.

29/14 BOROUGH/COUNTY COUNCILLORS' REPORT:

Oral updates received from Essex County Councillors:

Cllr. Buckley provided an update on the budgets on local authorities. Essex budget is 0% increase and Basildon also a 0% increase. The budget of the Police Authority was initially rejected and this will be reviewed shortly.

Improvements in Wickford High Street will commence in March. The swimming pool and fitness centre should be completed in June.

Health Care in Wickford generally is being reviewed. The healthcare is being fully funded by Basildon and Essex Councils and will be leased to a GP practice. Services are being commissioned through the CCG and will offer an enhanced range of services to be agreed between the NHS and the GP's. Design is in progress but not yet ready to become a planning application on the Wickford Market site.

Cllr. Le Gresley had a recent meeting on the budget within the County with consideration for potholes and the current year's budget will be spent.

In January he attended a positive visit - meeting to a care home at the Grange. Other homes will be reviewed during this year.

PRIVATE SESSION – PERSONNEL ISSUES:

Pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960 the meeting is not open to the public and press for this next item of business and they will be instructed to withdraw.

30/14 APPRAISAL:

No further discussion took place, there was an immediate vote.

Cllr. Harrison requested the roll call of voting to be recorded in the minutes. Cllr. Harrison – against. Cllr. Allen – abstained. Councillors Knott, Vickers, Hodges, Fanthorpe and Lyons **agreed** the motion. The motion to award a double increment to the Clerk to SPC23 was therefore carried.

Suspended 8.20 p.m.

Re-convened 8:29 p.m. Public and Clerk returned after the above agenda item.

31/14 REPORT OF COMMITTEES - WORKING PARTY MEETINGS – EXTERNAL MEETINGS:

Members noted reports circulated on Committees, Working Party Meetings, External Meetings or representatives attendance at meetings on behalf of the Parish Council prior to meeting. The opportunity was available for Councillors/representatives to give verbal reports only on any reports not yet circulated.

32/14 FINANCE:

- (i) The December and January bank statements were noted.
- (ii) Payment on the following was considered and it was proposed by Cllr. Allen and seconded by Cllr. Harrison – **agreed**.

Clerk/Responsible Financial Officer February 2014 salary/expenses	£584.70
Total Payment:	<u>£584.70</u>
- (iii) It was proposed by Cllr. Allen to open a second account with Barclays. This was seconded by Cllr. Fanthorpe – **agreed**.

Amount in January bank account = £23,304.42 excluding interest and including any non cleared cheques prior to payments in February, 2014.

33/14 PLANNING:

Applications:

Application No: 14/00056/FULL. Erect single storey front and rear extensions and pitch roof over garage.

Location: 15 Alicia Avenue, Wickford, Essex.

No objection by the Parish Council.

ESSEX COUNTY COUNCIL MINERALS AND WASTE PLANING TEAM'S NEW WEBSITE:

The launch of the new website on 11th November and hard copy available for circulation was noted.

PLANNING CONSULTATION – BASILDON BOROUGH:

It was agreed for 7 copies of the questionnaire to be circulated amongst the councillors with their comments for a working party prior to agreeing response to Basildon Borough Council.

34/14 REPORT – CLERK:

Members noted reports circulated prior to the meeting from the Clerk.

35/14 SECTION 106 AGREEMENT – BRIDGE ROAD DEVELOPMENT:

The latest update from ECC Highways to Cllr. Buckley confirming that works would commence during the 2014/15 financial year was noted.

36/14 ECC HIGHWAYS/BASILDON ISSUES:

- (i) Updates from Essex County Councillors on the resolving of the outstanding highways issues within Shotgate received from Essex County Councillors were received.
- (ii) The latest report from County Councillors on their request on behalf of the Parish Council for a layby adjacent to the Post Box in Hodgson Way via E.C.C. and that to progress this request further alongside other Highways safety issues is very unlikely to be a potential project. Consideration to move post box at the March Parish Council meeting.
- (iii) The reply received from Basildon Borough Council in its support for the Parish's request for Network Rail to repaint the railway bridge was noted.
- (iv) The latest update on overgrown shrubs by Public Footpath 104 at the end of Alicia Walk has been forwarded to Martin Grant Homes to resolve.
- (v) The unfavourable response received on the request for Manston path and Bawdsey path to be repaired by ECC was noted.
The clearance request of the fallen debris via Basildon Borough Council at the location of these two pathways was noted.
- (vi) The latest update on the replacement of the broken bollards at Southend Road and their removal and subsequent replacement is that it has yet to be resolved.
- (vii) The kerbstone near the bus stop outside the post office is hazardous and this requires resolving.

37/14 ALLOTMENTS:

No land as yet confirmed available from the enquiry for land within Shotgate.

38/14 RECREATIONAL FACILITIES PROJECTS:

- (i) The installation on the latest equipment to be installed at Shotgate Park with funding provided towards this from ECC via CIF is scheduled for April.
- (ii) No update received to date on the decision of the application for funding sent to Veolia for Bawdsey Path project. Clerk will enquire further.

39/14 TRAFFIC CONTROLLED PEDESTRIAN CROSSING/MIDDLE ISLAND:

The initial decision from the Highways Panel not to install a pedestrian crossing at Southend

Road near the junction of Bakers Close was noted. Councillors Buckley/Le Gresley are supporting this request and will request this is reviewed again.

40/14 NOTICE BOARD:

The information provided from another Parish Council on use of its notice board is to be considered and re-visited within Shotgate Parish in 6 months. Proposed by Cllr. Allen and seconded by Cllr. Knott – **agreed**.

41/14 EMERGENCY PROCEDURES:

- (i) It was noted that an officer from Basildon has been invited to provide information on emergency procedures within Shotgate at the March meeting.
- (ii) The earlier presentation from a Parish resident's family member keen to support the Parish to be involved in "Helping Hands in Shotgate" – a consideration for community initiative for residents within Shotgate in tandem with Emergency Procedures was noted. Proposed by Cllr. Lyons to advertise for volunteers required and seconded by Cllr. Vickers – **agreed**.

42/14 INFORMATION EXCHANGE:

Item for ABLC – "Helping Hands" for all members. Representative or items for members attending Basildon Borough Council Liaison Meeting.

43/14 CORRESPONDENCE:

Correspondence received for circulation noted.

44/14 DATE OF NEXT MEETING:

The next Meeting of Shotgate Parish Council on Tuesday 11th March, 2014 at 7.30 p.m. at Shotgate Baptist Church, Bruce Grove, Shotgate.

Meeting ended at 8.55 p.m.

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Chairman Parish Council

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Dated