

MINUTES OF THE ANNUAL PARISH MEETING OF SHOTGATE HELD AT SHOTGATE BAPTIST CHURCH HALL, BRUCE GROVE, SHOTGATE, WICKFORD ON TUESDAY 10TH MARCH 2015 AT 7.30 P.M.

PRESENT:

Cllr. Keith Allen (Chairman)

1 member of the public

Cllr. P. Holliman – Basildon Borough Council

Shotgate Parish Councillors: P. Vickers, M. Hodges, G. Fanthorpe

G. Bassett (Parish Clerk)

1. INTRODUCTION AND WELCOME FROM THE CHAIRMAN

The Chairman, Cllr. Allen welcomed everyone to the meeting.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. David Harrison and Cllr. Emma Houghton, Cllr. Malcolm Buckley and Cllr. Nigel Le Gresley of Essex County Council and Cllr. Carole Morris, Basildon Borough Council.

3. MINUTES OF THE ANNUAL PARISH MEETING – MAY 2014

The minutes of the Annual Parish Meeting held on 13th May 2014 were **agreed** and signed by the Chairman as a true record. Proposed by Cllr. Hodges and seconded by Cllr. Vickers.

4. CHAIRMAN'S REPORT – 2014/15

The Chairman provided a report to those present at the meeting. As per attached. Addition to this is Keith Adler resigned from Transport Representative and a big thank you to him.

5. COMMENTS AND SUGGESTIONS FROM RESIDENTS OF SHOTGATE

No comment from residents.

The Chairman thanked those for attending the meeting, which closed at 7.45 p.m.

Signed

Date

APPENDIX

Shotgate Parish Council



Annual Report

Dear Resident,

This is the Eighth Annual Report published by the Parish Council which is almost at the end of its second full term of office. Please note that the Parish Election is not that long away and if you are interested in standing as a Parish Councillor please contact Basildon Borough Council for the relevant documentation.

This report details some of the activities of Shotgate Parish Council over the last year - (May 2014 to March 2015), as well as financial information and Parish Council contact points.

CHAIRMAN'S REPORT 2014/15

1. Bruce Grove

The various issues of Bruce Grove, were raised again, of particular concern was that the barrier at Bruce Grove would be opened. Basildon has confirmed to the community and the Parish Council that this is not in its future plans.

2. Buses

Shotgate Transport Representative Keith Adler has attended many meetings on behalf of the Parish and reported these findings and requests for improved service within Shotgate on a very regular basis at the Parish Council meetings.

3. Allotments

Unfortunately despite interest from several residents and support from a number of councillors at Shotgate, the Parish is no further forward with obtaining land for allotments.

4. Shotgate Park – Bawdsey Path

The Parish Council was very fortunate to have another two grants to go with money from the Parish Council. Shotgate Park received additional funding from Essex County Council towards equipment in the park and for improved facilities for the younger generation and families and visitors to the area in the form of play equipment at Bawdsey Path funding towards this from the Parish Council and Veolia. An official ceremony for both is scheduled shortly.

5. Ornamental Archway – Shotgate Park

With funding from Shotgate Parish Council and a grant from Essex County Council an ornamental archway will shortly be installed at the entrance from Southend Road to the park.

Another array of daffodils and assorted flowers should be visible within Shotgate over the coming weeks.

6. Policing

Sadly the Parish has experienced some vandalism in the park area, but thanks go to the observant residents that reported these incidents and so far they have managed to be contained.

7. Resignations

As many will know, Fred Lyons was a councillor for many years, when he resigned due to ill health and is now spending more time with his family. Paul Knott stepped into the breach as Chairman for more than a year before resigning and moving to a quieter area.

8. Chairmanship

I assumed the Chair only last month, after Cllr. Peter Vickers stepped down from this role, due to ill health. Our thanks go to Peter for his sterling effort during his time in this role.

9. Newsletter

A big thank you to residents that have kindly distributed the newsletter during the past year, without your time the Parish Council would have had great difficulty delivering within the Parish.

Thank you.

Keith Allen

Chairman, Shotgate Parish Council

10th March, 2015

Parish Council Members

Keith Allen (Chairman)	28 Fourth Avenue	Tel: 01268 570099
Peter Vickers	274 Southend Road	Tel: 01268 767703
David Harrison	49 Alicia Avenue	Tel: 01268 734768
Malcolm Hodges	7, Crouchview Close	Tel: 01268 768683
Gerry Fanthorpe	18 Meadowland Road	Tel: 01268 462871
Emma Houghton	29 Longfield Road	Tel: 01268 931732

Clerk to the Council

Mrs Georgina Bassett

Tel: 01702 584158

FINANCIAL INFORMATION

This is a summary of the expenditure of the Parish Council for 2014/15 up to 09.03.15. Further information is published later in the year when the accounts have been audited.

Expenditure Heading	Budget 2014/15	Actual Spend to 09.03.15
Elections	£ 0,000.00	£ 0.00
By elections	£ 2,000.00	£ 0.00
Administration - Office	£ 660.00	£ 605.00
(stationery/postage/Clerk's travel)	£ 350.00	£ 397.17
Cllrs. out of pocket expenses	£ 350.00	£ 40.19
Training (include travel expenses)	£ 350.00	£ 227.75
Printing	£ 500.00	£ 180.00
Clerk (inc. PAYE)	£ 9,750.00	£ 7,585.85
Insurance	£ 1,300.00	£ 654.38
Meeting Accommodation	£ 600.00	£ 360.00
Affiliation fees	£ 1,000.00	£ 850.78
Donations (S137)	£ 100.00	£ 0.00
Audit fees	£ 600.00	£ 475.00
*Other (maintenance etc.)	£ 550.00	£ 0.00
Published Books	£ 50.00	£ 24.99
Reserves	£ 5,509.39	£ 0.00
Total Allocations	<u>£23,669.39</u>	<u>£11,401.11</u>

Projects 2014/15:

Manston Park Equipment	£+18,872.73 (exc. VAT = £15,727.28)
Bawdsey Path	£+22,200.46 (exc. VAT = £19,500.38)
<u>Total for projects (inc. VAT)</u>	<u>£ 41,073.19 (exc. VAT £35,227.66)</u>
<i>+ part grant funded</i>	

Total Spend to date: £52,474.30

Anticipated spent to 31.03.15

Receipts to date:

Precept	£ 22,372.51
Local Government Allowance BBC	£ 1,296.84
Veolia North Thames	£ 13,800.00
Essex County Council	£ 7,000.00
Interest	£ 19.56
Total Receipts received	<u>£ 44,488.91</u>

c/f to 01.04.14	£ 28,627.16
Miscellaneous incl. VAT	£ 6,987.98 (not yet received)
Projected additional receipts	<u>£ 35,615.14</u>