

MINUTES OF THE ANNUAL PARISH MEETING OF SHOTGATE HELD AT SHOTGATE BAPTIST CHURCH HALL, BRUCE GROVE, SHOTGATE, WICKFORD ON TUESDAY 14<sup>TH</sup> MARCH 2017 AT 7.30 P.M.

**PRESENT:**

Cllr. Keith Allen (Chairman)

Shotgate Parish Councillors: P. Vickers, G. Fanthorpe, J. Woolf, M. Biddle and M. McClenaghan

Cllr. M. Buckley - Essex County Councillor

G. Bassett (Shotgate Parish Clerk)

Cllr. M. Buckley – Essex County Council

Cllr. C. Morris – Basildon Borough Council

Three members of the public

**1. INTRODUCTION AND WELCOME FROM THE CHAIRMAN**

The Chairman, Cllr. Allen welcomed everyone to the meeting.

**2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Borough Councillor Mowe and Cllr. Harrison.

**3. MINUTES OF THE ANNUAL PARISH MEETING – MARCH, 2016**

The minutes of the Annual Parish Meeting held on 8th March, 2016 were signed by the Chairman as a true record – **agreed.**

**4. CHAIRMAN'S REPORT – 2016/17**

The Chairman provided a report to those present at the meeting. As per attached.

**5. COMMENTS AND SUGGESTIONS FROM RESIDENTS OF SHOTGATE**

Residents commented on:

1. Bench location in Bawdsey Park – location will they be near the equipment or near the properties?

A. Should be nearer to the equipment so as not to disturb residents.

2. Bawdsey Path that joins Hodgeson's Way is an uneven area, can this be repaired?

A. Unfortunately the Parish Council has limited powers but we will continue to request improvements from Basildon.

3. Barrier lock and post at the gate at Bruce Grove when will this be repaired and replaced?

A. Order has been requested to be reinstated confirmed Cllr. Buckley and after the report received for excavation due to electricity etc., it should be a couple of weeks.

4. Situation regarding the travellers?

A. The landowner is required to take the action if they want removal from their premises.

The Chairman thanked those for attending the meeting, which closed at 7.55 p.m.

Signed .....

Date .....

# Shotgate Parish Council



## Annual Report May 2016 – March 2017

Dear Resident,

This is the Tenth Annual Report published by the Parish Council which is almost in its third year of its third term of office and has been a very busy year and I must observe how the council has been very involved.

### CHAIRMAN'S REPORT 2016/17

#### 1. Residents Involvement:

It was a pleasure to see so many residents turn up to attend council meetings, getting involved in local issues that they are really concerned with. At one meeting alone, we must have had at least 80 people attend and your Parish Council was happy to see them.

#### 2. ECC Community Payback:

This has progressed during the year with Parish Councillors heavily involved with the liaising of this service and the results are very visible with parks returned to full width. Shrubs and bushes cut back and regular in depth litter picking occurring on a very regular basis. Painting of play equipment and one of the keys to this successful project is the co-operation of the Baptist Church who allow us to use the hall as a base for our councillors and the Pay Back Team. Although currently not underway, this operation will recommence in the Spring and any ideas from our residents to assign them will be considered.

#### 3. Liaison with Other Authorities:

We have continued to work with Basildon Borough and Essex County councillors to raise concerns and liaise with them to pursue answers on various issues and highlight Highways problems – i.e. potholes, drainage in the area and in some of these, we have had various levels of success.

#### 4. Specific Local Interest:

Local Plan 2016 Consultation (new houses) – February 2016.

Fanton Walk application for houses – June 2016, objection due to over development of site.

#### 5. Grants Awarded Projects – Sensory Area:

With all the financial restraints, it was very pleasing to be offered a grant from ECC CIF Fund of just over £13,000.00 towards the under utilised space to the rear of the play equipment in Shotgate Park and this is scheduled to be an open sensory area with another pathway leading to sleepers of plants, additional benches, more wild flowers and the rear pathway to the rear will be resurfaced to enable easier access.

#### Bawdsey Path:

There will be a newly installed pathway between the fitness equipment to minimise on the poor weather between these items and a bench for visitors.

## 6. Foundation Award:

The Parish Council was awarded the Foundation Award last year for its efforts to obtain a professional and pro-active Council.

## 7. Newsletter:

A big thank you to residents that have kindly distributed the newsletter during the past year, without your time the Parish Council would have had great difficulty delivering within the Parish. The format and distribution is being reviewed as it appears the present system is unlikely to continue.

Thank you.

**Keith Allen**

*Chairman, Shotgate Parish Council*

14<sup>th</sup> March, 2017

## Parish Council Members

Keith Allen (Chairman)	28 Fourth Avenue	Tel: 01268 570099
Peter Vickers (Vice-Chairman)	274 Southend Road	Tel: 01268 767703
David Harrison	49 Alicia Avenue	Tel: 01268 734768
Jackie Woolf	13, Alicia Avenue	Tel: 01268 763720
Mark Biddle	59 Woodberry Avenue	Tel: 01268 562877
Martin McClenaghan	9 Boreham Close	Tel: 07962 231094
Gerry Fanthorpe	Flat 35, Sandringham Court, 503 London Road, Hadleigh	Tel: 07407 127540

## Parish Clerk to the Council

Mrs. Georgina Bassett Tel: 01702 584158

## FINANCIAL INFORMATION

This is a summary of the expenditure of the Parish Council for 2016/17 up to 28.02.17. Further information is published later in the year when the accounts have been audited.

Expenditure Heading	Budget 2016/17	Actual Spend to 28.02.17
Elections	£ 0,000.00	£ 0.00
By elections	£ 1,000.00	£ 0.00
(stationery/postage/Clerk's travel)	£ 625.00	£ 418.17
Cllrs. out of pocket expenses	£ 300.00	£ 88.40
Training (include travel expenses)	£ 300.00	£ 367.04
Printing	£ 800.00	£ 279.00
Clerk (inc. PAYE N.I. and tax) (employer/employee)	£ 11,307.00	£ 10,687.41
Administration – Office (included in salary as part taxed)	£ 696.00	£ 198.00
Pension Provision	£ 300.00	£ 0.00
Insurance	£ 1,000.00	£ 1,163.79
Meeting Accommodation	£ 400.00	£ 652.00
Affiliation fees	£ 900.00	£ 834.02
Donations (S137)	£ 100.00	£ 40.94
Audit fees	£ 550.00	£ 433.58
*Other (maintenance etc.)	£ 550.00	£ 261.80
Published Books	£ 50.00	£ 89.00

Street Furniture	£ 800.00	£ 0.00
Planting	£ 1,000.00	£ 0.00
Reserves	£ 5,000.00	£ 0.00
<b>Total Allocations</b>	<b><u>£ 25,678.00</u></b>	<b><u>£ 15,513.15</u></b>

**Projects 2016/17:**

<b><u>Total for projects (inc. VAT)</u></b>	<b><u>£ (exc. VAT)</u></b>
<b>Three park areas £26,463.50</b>	<b>£22,052.90</b>
<i>+ part grant funded £10,000.00</i>	

Budget to 28.02.17 (inc. ECC Payback)	£ 26,539.28
<b>Total Spend to date:</b>	<b><u>£ 42,052.43</u></b>

**Receipts to date:**

Precept	£ 22,572.70
Local Government Allowance BBC	£ 1,193.94
Essex County Council	£ 10,000.00
Interest	£ 0.00
VAT	£
Miscellaneous	£ 397.08
<b>Total Receipts received</b>	<b><u>£ 34,163.72</u></b>