

Shotgate Parish Council

Notice of conclusion of audit

Annual Return for the year ended 31 March 2016

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

| | Notes |
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| 1. The audit of accounts for Shotgate Parish Council for the year ended 31 March 2016 has been concluded and the accounts have been published. | This notice and Sections 1, 2 & 3 of the Annual Return must be published by 30 September. This must include publication on the body's website. |
| 2. The Annual Return is available for inspection by any local government elector of the area of Shotgate Parish Council on application to: | |
| (a) <u>GEORGINA BASSETT</u> <u>RESPONSIBLE FINANCIAL OFFICER / CLERK</u> <u>C/O 306 MAPLE WAY NORTH</u> <u>SOUTHEND ON SEA, ESSEX, SS13NZ</u> | (a) Insert the name, position and address of the person to whom local government electors should apply to inspect the Annual Return |
| (b) <u>9:00 AM - 5:00 P.M.</u> <u>8TH AUGUST TO 7TH SEPTEMBER</u> <u>2016</u> | (b) Insert the hours during which inspection rights may be exercised |
| 3. Copies will be provided to any person on payment of <u>£1.00</u> (c) for each page copy of the Annual Return. <u>AND POSTAGE £1.30 TOTAL</u> | (c) Insert a reasonable sum for copying costs |
| Announcement made by: (d) <u>GEORGINA BASSETT</u> <u>RFO/CLERK</u> | (d) Insert the name and position of person placing the notice |
| Date of announcement: (e) <u>9TH AUGUST 2016</u> | (e) Insert the date of placing of the notice |